

## HENLEY-ON-THAMES TOWN COUNCIL

### MINUTES OF THE NEIGHBOURHOOD PLANNING GOVERNANCE COMMITTEE HELD ON WEDNESDAY 21 JANUARY 2015 AT 9am IN THE COUNCIL CHAMBER, TOWN HALL, HENLEY-ON-THAMES.

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**Present:** Councillor M Akehurst (Mayor ex officio)  
Councillor D Hinke (Chair)  
Councillor S Gawrysiak  
Councillor W Hamilton  
Councillor D Nimmo Smith  
Councillor Mrs J Wood.  
Councillor K George (Harpsden)  
Councillor M Plews (Harpsden)

**Officers:** Mr M Kennedy (Town Clerk)  
Ms P Price-Davies (Committee Administrator)

**Also Present:** 10 Members of the public  
1 Member of the press

53. **APOLOGIES FOR ABSENCE**  
There were no apologies for absence.

54. **DECLARATIONS OF INTEREST**  
There were no declarations of interest.

55. **PUBLIC PARTICIPATION SESSION**  
*Mr K Arlett, Elizabeth Road*  
Mr Arlett questioned both the estimated costs of £1,500 for the Scoping Plan and the £50,000 for the Transport Strategy, he was informed by the Chair that Nexus Planning had provided these estimates and then once the Scoping report had been undertaken a more exact figure for the Transport Survey would be forthcoming. He also asked if Harpsden Parish were going to contribute to these significant costs and was told that this discussion would be taking place later when final details of the Community Infrastructure Levy (CIL) was announced.

56. **MINUTES**  
The minutes of the Neighbourhood Planning Governance Committee Meeting held on the **10 December 2014** were received, approved and signed by the Chairman as a true record.

*9.05 Councillor W Hamilton entered the meeting.*

57. **PROGRESS REPORT**  
(i) The Chair outlined results and allocations from the discussions and conclusions that had been proposed by the members that attended the Overview Working Group meeting which was held on 15 January 2015. Nexus had considered these proposals and made recommendations of a minor nature to the Neighbourhood Planning Governance Committee to ensure that the new draft met with the core strategy and Neighbourhood

Planning policy Framework (NPPF). In particular, Nexus highlighted concerns that reserve elements at the 118 Greys Road and the Youth Club sites would not be comprehensive deliverable sites.

He highlighted the main points as being:

1. Concern over the 50 Gillotts total reserve being allocated to the Highlands Farm Site because it would continue to concentrate traffic impact to the west of the town.
2. Preference of the allocation for distribution of the reserve sites were:
  - 20 Highlands Farm Site
  - 20 Fairmile Site
  - 10 118 Greys Road and the Youth Club
3. Inconclusive view as whether to allocate the Territorial Army site for Housing or for Community Use.
4. Conclusive that the maximum allocation figure should be 450
5. The overview group supports the future ambitions of the college to enhance its facilities on its current site.
6. Consider removing the transport strategy ideas within the NP, pending the completion and outcomes of the commissioned Transport Strategy.

Members discussed the concerns over the allocation of the reserve sites for Gillotts (if they weren't granted permission to build on the site by the Secretary of State) and the impact of this on the Plan. Various reserve sites were discussed in this context. It was **RESOLVED**

**that the reserve sites for the 50 allocation for the Gillotts site would be 20 allocated to the Fairmile site (upper portion) and 30 allocated to the Highlands Site.**

The issue of the Territorial Army site being allocated for Housing or to remain as Community Use was debated. Members were in agreement that this was a prime location for housing due to it being so central but shared concern of young people needing alternative community facilities. It was **RESOLVED**

**that the Territorial Army site should be allocated for housing but that a proviso should be stipulated in the Plan that CIL funds should contribute towards the costs of providing an alternative Community facility for Young People.**

Post meeting note: The final housing allocation is confirmed as:

Site Name	Allocation	Reserve for Gillotts
Fair Mile	40	20
Highlands Farm	140	30
Mill Lane (former Jet Garage)	55	
357 Reading Road	30	
Youth Club	23	
118 Greys Road	13	
Wilkins	20	
Territorial Army	10	
Empstead Works	42	
Gillotts School	50	
Chiltern Ends	27	
<b>TOTAL</b>	<b>450</b>	<b>50</b>

Members discussed the work carried out by the Transport Working Group and decided that this work should be included in the draft as a reflection of the views of Henley residents. This work can be part of the information base which will be considered as part of the Transport Survey.

(ii) Members discussed the implementation and delivery of the six week statutory Public Consultation period which would run from 6 February to 20 March 2015. The importance of the questionnaire being more succinct in its format was highlighted to ensure that there was no room for misconception about the implications of voting against the Plan. It was suggested that Working Group members should be encouraged to take on the role of Ambassadors throughout the campaign. The Chair confirmed that the Workplan was still on schedule so that the Final Plan would be with SODC by the end of April for inspection and Nexus Planning were working towards the referendum being held in late Summer/early Autumn 2015.

**58. BUDGET REPORT**

Members had before them a copy of the Income and Expenditure Budget to **15 January 2014** which was attached to the agenda. The report gave details of the total income to date, including a grant from SODC of **£15,000** and a grant payment from Locality UK of **£7,000** (100% payment of total award received). A full breakdown of the expenditure was attached to the agenda. It was **RESOLVED**

**that the financial report to 15 January 2014 be received and noted.**

**59. DATE OF NEXT MEETING**

The following date was proposed for the next meeting:  
**Wednesday 25 February 2015 at 9 am.**

*Members were in agreement that the Scoping Report for the Transport Strategy should be an item on the agenda for this next meeting.*

The meeting closed at 9.45am.

*ppd*

*Chairman*