

Present: The Deputy Mayor, Councillor Ken Arlett
Councillor Sara Abey
Councillor Julian Brookes
Councillor Stefan Gawrysiak
Councillor Will Hamilton
Councillor Lorraine Hillier
Councillor Laurence Plant
Councillor Ian Reissmann (Vice Chair)
Councillor Jane Smewing (Chair)

In attendance: Janet Wheeler– Town Clerk
Liz Jones – HTC Accountant/RFO
Cath Adams – Projects and Planning Manager
Hilary King – Committee Administrator
1 member of the media
1 member of the public

59. **APOLOGIES FOR ABSENCE**

Apologies were received from The Mayor, Councillor Glen Lambert.

60. **DECLARATIONS OF INTEREST**

None.

61. **PUBLIC PARTICIPATION SESSION**

Ian Clark (Cromwell Road)

Mr Clark asked what the basis was for the 3% increase in the Council Tax as the proposed increase was more than the rise in his pension. The Chair explained that the tax collected for the Town Council is only a small part of the Council Tax he pays to SODC, and the 3% increase is on this element only, increasing it by £2.79 per year to cover inflationary costs. The greater part of the tax collected from each household in Henley by SODC is kept by SODC or passed on to OCC or Thames Valley Police. The tax is based on the Council Tax band of a property which remains fixed and does not take account of inflation, so unless the Council Tax is increased by inflation, councils would effectively be losing money year by year.

Mr Clark also enquired, following the recent letter published in the Henley Standard, about the grant made to the Rugby Club. He asked who was responsible for authorising the grant and why other clubs e.g. the cricket club were not treated so favourably. Councillor Will Hamilton explained that it was a Council decision that the money be granted and this was only after a presentation from the Club and a number of subsequent Value for Money meetings. The monies the Club received were in the form of both a loan and a grant. He

confirmed that the Council had also supported a number of other Clubs including the Cricket Club who had benefited from loans and, more recently, grants to purchase machinery.

Councillor Lorraine Hillier joined the meeting at 7.35

62. **MINUTES**

The Minutes of the meeting of the Finance Strategy and Management Committee held on 23 October 2018 were received, approved and adopted and signed by the Chairman as a true record.

63. **PROGRESS REPORT**

Councillors received and considered the Progress Report and made the following comments:

Fairmile Verges Policy

This was now complete and the policy was available on the Council's website. As a result, the item could be removed from the Progress Report.

Sound & Light Project for the Town Hall

The Town Hall audio equipment has been installed. It was hoped that the lighting project would be completed before the Civic Dinner. The proposed Council Chamber audio system will not now be installed. The proportion of the grant receivable from SODC towards the audio equipment in the Council Chamber will therefore not be paid over to the Town Council. It was specifically for this equipment and cannot be reallocated to other expenditure. A fresh application for other items should be made if necessary.

64. **FINANCE**

i) Management Accounts

No comments were made on the accounts.

It was RESOLVED that the reports be received and noted.

ii) Investment Performance

No comment was made on the Investment Performance update.

It was RESOLVED that the update be received and noted.

iii) List of payments

It was confirmed that a payment for the photocopier was the quarterly rent plus printing charge.

It was also confirmed that a payment was for an additional piece of adult gym equipment (at £0 installation cost) for the extra base previously installed.

It was RESOLVED that the report be received and noted.

Councillor Sara Abey joined the meeting at 7.45

iv) HTC's own Grant Applications to SODC

The Accountant/RFO pointed out a typo on the list of projects. The percentage contribution from SODC for the Town Hall audio visual equipment was listed as 37.5% but this should have read 25%.

It was RESOLVED that the report be received and noted.

v) Expenditure from CIL funds.

This related to the hedge laying at Gillotts which had previously been discussed at the Open and Green Spaces Sub-Committee and therefore approved by the R&A Committee.

It was RESOLVED to RECOMMEND that £2,250, being the cost of the hedge laying at Gillotts, be met from CIL funds.

65. DRAFT BUDGET 2019-20

A discussion took place concerning the budget. It was noted that the deficit had increased, however, reducing this gap purely from additional income generation was difficult. An example being Mill Meadows parking charges, where raising the prices may deter parkers in the long term therefore reducing income.

It was agreed that discussion on the staffing costs element of the budget should be discussed in the confidential section of the meeting.

It was RESOLVED to RECOMMEND that the detailed budget figures in Schedules 1, 2 and 3 (copies attached) be approved. (The budget includes all revisions agreed later in the meeting.)

66. COLUMBARIUM

The meeting felt this was a worthwhile project and one which should be supported. It was recognised that there was long-term income generation potential but the Town Clerk felt, at this stage, it was difficult to estimate the extent. The R&A Committee would need to look at the pricing structure for using the columbarium when the grant award has been quantified and the project can proceed to the next stage. The pricing structure is a pertinent issue, given the recent press coverage of funeral costs.

It was RESOLVED to RECOMMEND that Councillors approve

- **capital expenditure of up to £40k to make up the balance of the funds that may be required to undertake the Columbarium project assuming funding of £121k from the LEADER Programme; and**
- **delegated powers be given to the Town Clerk to authorize expenditure from earmarked reserves of up to £25k to eliminate damp penetration in the First Chapel by digging a land drain round the perimeter of the Chapel.**

67. **HTC'S CREDIT CARD**

The issue of raising the Council's credit card limit was discussed. Councillors were content that sufficient checks and balances existed in the system to ensure no abuse could take place. The credit card is used as a last resort if cheques or the BACS run are not practical. On that basis, no objection was raised.

It was RESOLVED to RECOMMEND raising the credit card limit from £1,000 to £2,000 to enable urgent payments to be made when it is not practical to pay by cheque/BACS with the financial regulations to be amended accordingly.

68. **FREEMANS MEADOW PLAYGROUND IMPROVEMENT**

It was recognised that the existing equipment at Freemans was in need of an upgrade. This was especially true of the woodchip base which currently interferes with the operation of some of the equipment and also has to be regularly replaced (at a cost of £3k/year). It was agreed that a more suitable base was required. The improvement would include equipment for a greater age range of children than at present and also include multi-sensory provision which would enhance the playground's appeal.

It was RESOLVED to RECOMMEND that

- **£11.3k expenditure from earmarked reserves for playground enhancements (recommended by the Open & Green Spaces Sub-Committee on 9 November) relating to the swing sets and wet pour base be approved, and**
- **Up to £60k of earmarked reserves for playground enhancements for the upgrade of the playground at Freeman's Meadow (subject to the relevant Committee seeing and approving the plans) be approved.**

69. **TOWN HALL MAINTENANCE**

The stone work on the Town Hall has continued to erode and was now in need of attention. Two officers had recently attended a seminar on the care of listed buildings and it was confirmed by the Town Clerk that a Conservation Management Plan would be put in place to cover all the Council owned listed buildings.

It was RESOLVED to RECOMMEND that the quotation of £7,950 be accepted and the monies used from the 'balance for unknowns' under the 2018/19 Planned Maintenance budget to pay for the stone work repairs to the Town Hall.

70. **BOWLS CLUB**

The meeting discussed the request from the Bowls Club to pay for the installation of a pair of 6' gates at the premises and Town Clerk confirmed that this fell under the Council's responsibility. It was noted that the quotes supplied by the Club were not current. It was agreed that the Council should take on the work and three up to date quotes obtained and the Town Clerk to progress the matter to its conclusion.

It was **RESOLVED** to **RECOMMEND** that the Town Clerk be given delegated powers to obtain three quotes for the new gates, liaise with the Bowls Club and agree the suitable purchase and installation with the expense to be met from planned maintenance.

71. **CALENDAR OF MEETINGS**

A calendar had been prepared for the 2019-20 civic year. Although it was noted that meetings would start immediately after the Annual Meeting, it was not possible to re-arrange the dates of the committee meetings and fit them all in the new 6 week cycle without causing greater difficulties.

It was **RESOLVED** to **RECOMMEND** that the draft calendar of meetings be accepted.

The chair, Councillor Jane Smewing took the opportunity to thank the Committee Administrator, who was leaving in January, for all her work over the previous 11 years.

72. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It was moved by the Chairman and

RESOLVED that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which were about to be discussed were considered to be confidential.

MINUTES OF THE CONFIDENTIAL SESSION OF THE MEETING OF THE FINANCE STRATEGY & MANAGEMENT COMMITTEE HELD ON 4 DECEMBER 2018

73. **CONFIDENTIAL**

i) **LEGAL UPDATE**

Court case

It was agreed that Councillor Will Hamilton would be provided with copies of all the relevant papers connected with the expected court case.

Leases covering Moorings and Parking

The progress was noted on both potential leases. A discussion took place on whether the slipway issue would have an impact but it was agreed that both leases should proceed as previously recommended.

It was **RESOLVED** to **RECOMMEND** that the Town Clerk be given delegated authority to approve and finalise both lease documents.

New Street Slipway

The Accountant/RFO confirmed that the Council's public liability insurance did cover the slipway and therefore, for the benefit of the public, ongoing repairs should take place.

It was **RESOLVED** to **RECOMMEND** that the Council continues to assume responsibility for the slipway and the R&A Committee is requested to proceed with quotes for minor works and signage. The Town Clerk to continue to pursue previous discussions regarding ownership with OCC Legal.

It was **RESOLVED** to **RECOMMEND** that the Legal Update be noted.

ii) 353-357 READING ROAD

The meeting reviewed the notes of the meetings held in November and the report on tenants' rights. No comments were made.

It was **RESOLVED** to **RECOMMEND** the notes of the meetings held on 7 and 9 November 2018 and the report on tenants' rights be noted.

A discussion took place on the content of the consultant's viability study. It was agreed that meaningful progress could only be made if the Clubs had the opportunity to read the document. The Accountant/RFO was asked to provide a paper listing the Council's legal/professional costs incurred to date (using generic descriptions) which could be shared with the Clubs.

It was accepted that the Council would need specialist VAT advice. A quote for this had already been obtained and was in the region of £2k.

It was **RESOLVED** to **RECOMMEND** that

- the Viability Study prepared by the consultant be accepted.
- Henley Hockey Club and AFC Henley are presented with a copy of the report and a meeting arranged to discuss the way forward. The report should be redacted before circulation to ensure that commercially confidential matter is not included.
- The RFO/Accountant details the Council's legal and professional expenditure to date on this project.
- should there be productive discussions with the Clubs, the cost of c£2k for advice from a VAT specialist be approved and met from the professional fees budget.

iii) VALUE FOR MONEY WORKING GROUP

A discussion took place concerning whether any matters discussed in the VFM meeting could further affect the budget. Although a number of suggestions were made there were no changes to the budget (but see point vii below).

It was **RESOLVED** to **RECOMMEND** that the notes of the VFM meeting held on 29 October be noted.

iv) SPORTS CENTRE MANAGEMENT

The Town Clerk spoke to her report concerning the management of the centre and the options that existed when the current provider's contract comes to an end. There was a feeling that Jubilee Park would benefit from better marketing to enable the mid-morning slots to be filled and therefore generate additional income.

It was RESOLVED to RECOMMEND that

- **management of the facility be taken back in-house (for the short term) on the expiry of the current contract;**
- **the Town Clerk to investigate the options, including a charitable trust, to determine the best way to manage the facility. Professional advice to be obtained as required.**

v) TERRORISM INSURANCE

It was noted that although the Town Hall was insured, the cover did not cover acts of terrorism. A revised (and lower) quote had now been obtained from another provider which would cover this specific eventuality. The meeting agreed, that due to rebuilding cost of the Town Hall, cover should be put in place.

It was RESOLVED that terrorism insurance cover for the Town Hall, at a cost of around £1k per year be approved (with immediate effect as this Committee has delegated powers for insurance).

vi) CIL EXPENDITURE

The meeting noted that the Town & Community Committee had recommended an item of expenditure from CIL funds. It was agreed that this should be approved. The Transport Strategy Group was requested to supply information concerning bus usage, estimated revenue, break even projections and marketing plans (in liaison with Reading Buses).

It was RESOLVED to RECOMMEND that the expenditure identified by the Town & Community Committee at the meeting on 27 November (min 71 refers) to come from CIL funds be approved.

EXTENSION TO MEETING

The meeting was on-going at 10.00 but not all business had been concluded.

It was RESOLVED that the meeting be extended until 10.20 so that the remaining agenda item could be completed.

vii) HR/LEGAL GROUP

The HR/Legal Group had received a presentation regarding the future of the Parks Services. The contents of the presentation and the outcome are detailed in the confidential Minutes circulated to all Councillors. The salaries budget for 2019-2020 financial year was also discussed in the HR/Legal meeting along with three recommendations. All recommendations were discussed and approved at the Finance meeting. The full details of these recommendations is detailed in the confidential Minutes of the meeting held on 27 November.

It was RESOLVED to RECOMMEND that

- **the notes of the meeting held on 27 November be approved;**
- **the percentage of CIL funds used in 2019-20 to cover staff costs relating to development-associated projects should be raised from 5% to 10%, which would reduce the deficit by £8.1k. This change to be reflected in the budget figures for presentation at Full Council.**

The meeting closed at 10.20pm.

Chairman
5.12.18

2019-20 Budget

Henley Town Council

Significant differences between operational budget for 2019-20 and 2018-19

Note: Positive figure means higher income/lower expenditure than 2018/19
 Negative figure means lower income/higher expenditure than 2018/19

Operational budget deficit 2018-19

| | | | |
|---|---------------------|---|--|
| | £'000 | | |
| | -58.0 | | |
| FSM Income: | | | |
| Increase in precept (Band D equiv £95.87, up 3% from £93.09 in 2018/19) | 20.2 | Tax base 5,745.6 (up from 5,701.3) | |
| 357 Reading Road rental income | 12.0 | Assumes tenants will remain until 31st December 2019 | |
| FSM Expenditure: | | | |
| Office staff salaries subject to independent review | -2.7 | Separate staff review | |
| Allocate 10% of CIL funds received up to 31 March 2019 | 16.2 | New - allocation of CIL funds, approved 6th November 2018 | |
| Increase in 'cost' value of free use of rooms | -6.5 | Contra'd by increase in TH income under T&C - notional but balancing figures | |
| T&C Net Expenditure | | | |
| Town hall salaries | -6.0 | Separate staff review | |
| Reductions in various building maintenance costs | 6.5 | Reductions, various, due to additional duties undertaken by caretaker | |
| Increase in 'income' value of free use of rooms | -6.5 | Contra'd by increase in 'cost' of grants under FSM - notional but balancing figures | |
| Markets (not Charter/Farmers) in Market Place | -5.0 | No longer booking quarterly weekend markets | |
| Town Hall Information Centre staff costs | -13.3 | Separate staff review | |
| R&A Net Expenditure | | | |
| River exp - new budget for park ranger/extra clearing up | -7.0 | | |
| Increase in temporary moorings income | 3.0 | contra | |
| Increase in Mill Meadows Parking Income | 2.0 | each other | |
| Contract for management of Jubilee Park | 5.5 | | |
| Parks salaries | -28.0 | Overall savings - see separate FSM report | |
| Information Kiosk at Mill Meadows - salaries | 7.0 | Separate staff review | |
| | <u>-60.6</u> | Separate staff review | |
| Other - various, small | 12.9 | | |
| | <u>-47.7</u> | | |

Operational budget deficit 2019-20

| | | |
|--|---------|---------|
| Non-operational Income and Expenditure costs | 2019-20 | 2018-19 |
| | £'000 | £'000 |
| Riverbank repairs including tow path | 0.0 | 100.0 |

| Operational budget | Page | Budget 2019/20 | Budget 2018/19 | Expected out- turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|--|------|-------------------|--|-------------------------------|-------------------|-------------------|
| | | £'000 | £'000 | £'000 | £'000 | £'000 |
| Expenditure to be precepted: | | | | | | |
| Finance, Strategy & Management - Income | 2 | 824.7 | 785.9 | 800.6 | 771.7 | 750.0 |
| Finance, Strategy & Management - Expenses | 3 | -630.6 | -652.6 | -666.2 | -610.4 | -552.1 |
| Town & Community - Net Expenses | 4 | -112.5 | -112.0 | -126.5 | -87.3 | -59.9 |
| Recreation & Amenities - Net Expenditure | 5 | -79.3 | -69.4 | -73.3 | -82.7 | -95.2 |
| Property maintenance programme | | -40.0 | (for earlier years costs split between Committees above) | | | |
| Contingency | | -10.0 | -10.0 | -10.0 | -10.1 | -10.0 |
| Contingency - other (grants/town bus in 2016/17) | | 0.0 | 0.0 | 0.0 | 0.0 | -36.2 |
| JHHNP | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Net surplus/(deficit) from operational activities | | -47.7 | -58.0 | -75.4 | -18.8 | -3.4 |
| Extra-ordinary expenditure, to draw down from general fund | | | | | | |
| Riverbank enhancements Mill/Marsh Meadows (possibly phase 1 only) | | 0.0 | -100.0 | -100.0 | 0.0 | 0.0 |
| Children's Centre grant set-aside | | 0.0 | 0.0 | 0.0 | -10.0 | 0.0 |
| Grant to Henley Rugby Club | | 0.0 | 0.0 | 0.0 | 0.0 | -100.0 |
| Grant to YMCA Henley | | 0.0 | 0.0 | 0.0 | 0.0 | -100.0 |
| Major repairs to both Cemetery Chapels | | 0.0 | 0.0 | 0.0 | 0.0 | -75.0 |
| Gains/losses on share transactions | | 0.0 | 0.0 | 29.3 | 223.4 | 422.5 |
| Net Surplus / (Deficit) from all activities | | -47.7 | -158.0 | -146.1 | 194.6 | 144.1 |
| Figures excluding share transactions | | -47.7 | -158.0 | -175.4 | -28.8 | -278.4 |
| Deficit to be taken from general fund reserves, £'000 | | 47.7 | | | | |
| Capital budget to be financed from capital reserves £'000 | | 150.0 | up to, to be funded by drawdown from Investments | | | |

Tax base 2018/19 = 5,701.3 (2017/18 = 5,668.7)
Tax base 2019/20 = 5,745.6

FSM Income budget 2019-20

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out-turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|--|----------------|----------------|---------------------------|----------------|----------------|
| Precept | 550.9 | 530.7 | 530.7 | 493.2 | 492.5 |
| Dividends & Interest | | | | | |
| Investment Income | 165.0 | 165.0 | 168.0 | 169.5 | 155.6 |
| Bank Interest | 2.0 | 0.0 | 0.0 | 0.0 | 0.2 |
| Loan interest (see below) | 5.6 | 6.7 | 6.5 | 7.2 | 5.0 |
| Total Dividends & Interest | 172.6 | 171.7 | 174.5 | 176.7 | 160.8 |
| Rents & Licences | | | | | |
| 357 Reading Road | 14.0 | 2.0 | 14.0 | 19.2 | 16.0 |
| Kiosk M Meadows | 15.9 | 15.2 | 15.2 | 14.9 | 14.5 |
| Mill Meadows - licence for children's rides | 1.2 | 1.1 | 1.2 | 1.1 | 1.0 |
| 36 Market Place | 9.1 | 9.0 | 9.0 | 8.6 | 8.5 |
| Rowing Club | 8.3 | 7.9 | 8.3 | 7.6 | 7.9 |
| River & Rowing Museum Car Park | 6.3 | 6.3 | 6.3 | 6.3 | 6.3 |
| Rugby Club | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 |
| Henley Hockey Club | 6.2 | 6.2 | 6.2 | 6.2 | 6.2 |
| Thameside Parking | 10.5 | 9.0 | 9.0 | 8.9 | 9.0 |
| Baths Site Parking | 5.6 | 5.5 | 5.5 | 5.3 | 5.1 |
| Tilebarn Farm Gdns & 40 Acre Field | 4.5 | 4.0 | 4.0 | 3.2 | 3.1 |
| AFC Henley | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Headway - Brunner Hall | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 |
| Headway - Garage at Brunner Hall | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Henley Town Football Club (Mill Lane) | 0.6 | 0.6 | 0.6 | 0.6 | 0.6 |
| Scouts - Makins | 0.1 | 0.1 | 0.1 | 0.1 | 0.1 |
| CAB rent/recharges 32 Market Place | 0.7 | 0.7 | 0.7 | 0.8 | 0.1 |
| Angel on the Bridge | 1.0 | 1.0 | 1.0 | 0.9 | 0.9 |
| Feed in Tariffs from solar panel installations | 5.0 | 5.5 | 5.5 | 4.9 | 5.5 |
| Gross rents receivable | 96.5 | 81.6 | 94.1 | 96.1 | 92.3 |
| <u>Less maintenance costs</u> | | | | | |
| Insurance on properties below | 2.0 | 1.8 | 2.0 | 1.7 | 2.0 |
| 36 Mkt Place | 1.0 | 2.0 | 1.0 | 0.3 | 1.1 |
| 32/34 Market Place (net of HVB income £560pa) | 1.0 | 1.0 | 1.2 | 0.7 | 1.1 |
| ? Planned maintenance Hawley Parking area | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| 32 & 34 Mkt Place - planned maint schedule | 0.0 | 2.0 | 2.0 | 0.0 | 0.0 |
| Net Rents & Licences | 92.5 | 74.8 | 87.9 | 93.4 | 88.1 |
| Parking Wardens | | | | | |
| Recharge OCC Parking Wardens | 95.7 | 95.7 | 82.5 | 92.1 | 93.5 |
| OCC Parking Wardens Costs | -87.0 | -87.0 | -75.0 | -83.7 | -84.9 |
| Net Income (10% admin fee) | 8.7 | 8.7 | 7.5 | 8.4 | 8.6 |
| Total Income | 824.7 | 785.9 | 800.6 | 771.7 | 750.0 |

**Planned Maintenance figures earlier years
(2019-20 figures to be determined at FSM)**

32 & 34 Market Place in 2018-19

Total Committee Income

| | |
|--------------|--------------|
| 2.0 | 2.0 |
| <u>787.9</u> | <u>802.6</u> |

| Loans - how the interest above is calculated | Interest £ | Expected balance 31 Mar 19 | Int rate |
|---|----------------|----------------------------|----------|
| Rugby Club (repayment date postponed to 2026) | 900.0 | £30,000 | 3% |
| Rugby Club (£100k loan at 2.78% rolled up) | 2,641.0 | £95,000 | 2.78% |
| Eyot (repaying £4,800pa) | 2,016.0 | £67,200 | 3% |
| Henley Town Football Club (o/s to be awarded) | tbc | tbc | tbc |
| | 5,557.0 | £192,200 | |

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|---|-------------------|-------------------|------------------------------|-------------------|-------------------|
| Staff Costs | | | | | |
| Office Salaries, excl Information Centre staff | 401.9 | 399.2 | 405.0 | 367.8 | 349.9 |
| 10% of CIL funds received/due by 31/3/2019 £162,418 | -16.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| Training - Health & Safety | 3.0 | 3.0 | 3.0 | 2.0 | 3.6 |
| Training - other/ staff recruitment | 6.0 | 6.0 | 6.0 | 3.5 | 2.5 |
| Subs/Professional Associations | 4.5 | 4.0 | 4.3 | 4.1 | 3.9 |
| Total Staff Costs | 399.2 | 412.2 | 418.3 | 377.5 | 359.9 |
| Grants | | | | | |
| Local Organisations | 12.0 | 12.0 | 12.0 | 14.8 | 12.4 |
| Riverside Counselling (3 years to 2020/21) | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Henley Youth Festival (3 years to 2018/19) | 1.5 | 1.5 | 1.5 | 1.5 | 0.0 |
| Value of free use of facilities to local festivals (contra inc) | 2.5 | 2.5 | 2.5 | 2.5 | 1.7 |
| Value of free use to other orgns/charities (contra T&C inc) | 12.0 | 12.0 | 12.0 | 11.2 | 10.9 |
| (was Bluebell) Christ Church Centre - Dementia sessions | 8.2 | 8.2 | 8.2 | 0.0 | 0.0 |
| Be Free Young Carers (3 yrs to 2020/21) | 1.0 | 1.0 | 1.0 | 0.0 | 0.0 |
| River & Rowing Museum grant (3 yrs to 2020/21) | 13.8 | 13.8 | 13.8 | 10.0 | 10.0 |
| Headway Thames Valley (3 years to 2020/21) | 5.0 | 5.0 | 5.0 | 0.0 | 0.0 |
| Henley Music School (3 years to 2020/21) | 3.0 | 3.0 | 3.0 | 0.0 | 0.0 |
| Henley Fireworks | 0.0 | 0.0 | 0.0 | 3.0 | 0.0 |
| Family Centre grant (£5k 2019/20 £2.5k 2020/21) | 5.0 | 7.5 | 7.5 | 0.0 | 0.0 |
| Twinning Associations | 0.8 | 0.8 | 0.8 | 0.9 | 0.9 |
| NOMAD- Youth Outreach Worker | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 |
| Remembrance Wreath | 0.1 | 0.1 | 0.1 | 0.0 | 0.1 |
| Total Grants | 79.9 | 82.4 | 82.4 | 58.9 | 51.0 |
| Fees | | | | | |
| Professional Fees (of which £5k under Planning Cttee's remit) | 30.0 | 30.0 | 30.0 | 32.0 | 25.1 |
| Investment Management Fees | 24.0 | 22.0 | 22.0 | 23.6 | 22.5 |
| Total Fees | 54.0 | 52.0 | 52.0 | 55.6 | 47.6 |
| Financial Compliance | | | | | |
| External Audit Fees - Lighter Touch Regime | 2.0 | 2.5 | 1.6 | 1.9 | 2.4 |
| Internal Audit | 1.4 | 1.5 | 1.4 | 1.5 | 1.0 |
| Total Financial Compliance | 3.4 | 4.0 | 3.0 | 3.4 | 3.4 |
| Civic | | | | | |
| Mayor - Allowance | 7.4 | 7.2 | 7.2 | 7.0 | 6.9 |
| - Civic Receptions | 5.0 | 5.0 | 5.0 | 3.6 | 3.8 |
| - Regalia | 1.0 | 1.0 | 1.0 | 1.2 | 1.0 |
| Free use of rooms - own use/democr repr (contra T&C inc) | 15.5 | 9.0 | 9.0 | 14.4 | 12.7 |
| Remembrance Sunday | 3.5 | 3.5 | 3.5 | 3.0 | 3.1 |
| Election Expenses incl £2k towards bi-elections | 4.5 | 2.0 | 10.8 | 17.3 | 2.0 |
| Total Civic | 36.9 | 27.7 | 36.5 | 46.5 | 29.5 |
| Councillors | | | | | |
| Member Travel & Subsistence | 0.5 | 0.7 | 0.5 | 0.3 | 0.3 |
| Members training, incl conferences/courses | 1.0 | 0.5 | 0.5 | 0.1 | 0.2 |
| Total Councillors | 1.5 | 1.2 | 1.0 | 0.4 | 0.5 |
| General | | | | | |
| Advertising, excluding recruitment | 1.5 | 1.5 | 1.5 | 2.7 | 2.9 |
| Stationery/Printing | 5.0 | 4.5 | 4.5 | 6.6 | 5.2 |
| Photocopying | 2.5 | 2.5 | 2.5 | 3.6 | 4.1 |
| Postage | 3.0 | 3.3 | 3.0 | 2.6 | 4.0 |
| Equipment, incl rent of photocopier | 1.5 | 2.0 | 1.5 | 1.3 | 2.4 |
| Telephone | 3.7 | 3.5 | 3.5 | 3.6 | 3.5 |
| Insurance (including terrorism £1k) | 11.0 | 10.0 | 10.0 | 10.1 | 9.8 |
| Computer Maintenance | 19.0 | 17.5 | 19.0 | 18.6 | 15.1 |
| Provision towards server in 2018/19 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Bank Charges | 1.0 | 0.3 | 1.0 | 1.6 | 0.3 |
| Credit Card Charges/MM meter transaction charges | 2.5 | 6.0 | 2.5 | 1.3 | 2.1 |
| Maint schedule - Car park tarmac-ing etc | 0.0 | 5.0 | 5.0 | 20.0 | 0.0 |
| Planned maint schedule allowance for unknowns | 0.0 | 14.0 | 14.0 | 21.0 | 26.0 |
| Loss/(gain) on disposal of fixed assets/bad debt provn | 0.0 | 0.0 | 0.0 | -29.6 | -19.6 |
| Miscellaneous | 3.0 | 1.0 | 3.0 | 2.7 | 2.4 |
| Total General Costs | 55.7 | 73.1 | 73.0 | 68.1 | 60.2 |
| Total Expenditure | 630.6 | 652.6 | 666.2 | 610.4 | 552.1 |

**Planned Maintenance figures earlier years
(2019-20 figures to be determined at FSM)**

| | | |
|------------------------------------|--------------|--------------|
| Balance for unknowns | 14.0 | 14.0 |
| Car Park Tarmac-ing | 5.0 | 5.0 |
| Total Committee Expenditure | 671.6 | 685.2 |

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out-turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|---|-------------------|-------------------|---------------------------------|-------------------|-------------------|
| Town Hall Costs | | | | | |
| Wages | 50.0 | 44.0 | 44.5 | 35.0 | 43.0 |
| Cleaning Materials | 3.0 | 3.0 | 3.0 | 1.6 | 3.2 |
| Health and Safety | 0.5 | 1.0 | 0.5 | 0.5 | 0.4 |
| Alarm & Fire Systems | 1.2 | 1.1 | 1.1 | 1.7 | 1.1 |
| Electricity | 6.0 | 6.0 | 5.5 | 4.8 | 5.2 |
| Furniture & Equipment | 3.0 | 3.0 | 3.0 | 3.4 | 2.2 |
| Gas | 5.2 | 5.5 | 5.0 | 4.8 | 6.0 |
| Insurance | 6.5 | 6.4 | 5.9 | 7.0 | 7.6 |
| Lift Maintenance - routine | 1.0 | 1.0 | 1.0 | 0.5 | 0.8 |
| Rates | 23.2 | 23.0 | 22.9 | 22.3 | 24.4 |
| General Repairs and Painting | 6.0 | 7.0 | 6.0 | 10.0 | 8.0 |
| TH planned maintenance schedule | 0.0 | 10.5 | 10.5 | 2.1 | 6.1 |
| Public Clock Maintenance | 0.3 | 0.3 | 0.3 | 0.0 | 0.1 |
| Wedding/civic ceremony costs incl caretaker hours | 5.0 | 4.0 | 4.5 | 5.6 | 5.7 |
| Marketing/promotion of all HTC properties | 1.5 | 2.0 | 1.0 | 0.8 | 2.7 |
| Water | 0.8 | 1.0 | 0.7 | 0.7 | 0.7 |
| Total Town Hall costs | 113.2 | 118.8 | 115.4 | 100.8 | 117.2 |
| Less Income from Town Hall | | | | | |
| Hire of Rooms excluding free use | (25.0) | (27.0) | (22.0) | (17.9) | (21.4) |
| Free use of rooms for local orgs/democratic rep | (21.5) | (16.0) | (16.0) | (21.5) | (18.6) |
| Value of free hire to local festivals | (2.5) | (2.5) | (2.5) | (2.5) | (1.7) |
| Civil Ceremonies/Weddings | (24.0) | (24.0) | (18.5) | (22.4) | (22.3) |
| Total Town Hall income | (73.0) | (69.5) | (59.0) | (64.3) | (64.0) |
| Net Costs Town Hall | 40.2 | 49.3 | 56.4 | 36.5 | 53.2 |
| Over 60s Club - expenditure | | | | | |
| Grant - Running costs | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 |
| Insurance - Building | 0.2 | 0.2 | 0.2 | 0.2 | 0.2 |
| Rates | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 |
| Repairs/Maintenance | 2.0 | 3.0 | 3.0 | 1.2 | 2.2 |
| 60+ Club planned maintenance schedule | 0.0 | 0.0 | 0.0 | 4.0 | 0.0 |
| Total Costs Day Centre | 12.5 | 13.5 | 13.5 | 15.7 | 12.7 |
| Barn costs | | | | | |
| Rates | 2.1 | 2.1 | 2.1 | 2.0 | 2.1 |
| Electricity | 1.0 | 1.0 | 1.0 | 1.0 | 1.3 |
| Gas | 1.7 | 1.7 | 1.7 | 2.4 | (0.6) |
| Telephone (alarm) | 0.3 | 0.3 | 0.3 | 0.2 | 0.2 |
| Insurance | 0.2 | 0.2 | 0.2 | 0.2 | 0.2 |
| Maint/Cleaning (incl wages) | 3.0 | 4.0 | 3.0 | 2.7 | 3.1 |
| Planned maintenance schedule | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Security | 0.0 | 0.8 | 0.8 | 0.7 | 0.7 |
| Total Barn costs | 8.3 | 10.1 | 9.1 | 9.2 | 7.0 |
| Less Income from Barn | | | | | |
| Room Hire, excl free use | (2.0) | (1.0) | (1.0) | (2.8) | (2.8) |
| Value of free use - local charities/civic use | (6.0) | (5.0) | (5.0) | (5.7) | (4.7) |
| Rent of downstairs incl service charge | (13.5) | (12.0) | (12.0) | (12.7) | (12.4) |
| Total Barn income | (21.5) | (18.0) | (18.0) | (21.2) | (19.9) |
| Net Cost/(Income) Barn | (13.2) | (7.9) | (8.9) | (12.0) | (12.9) |
| The Old Fire Station Gallery costs | | | | | |
| Electricity | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 |
| Gas | 1.6 | 2.0 | 1.5 | 1.3 | 1.7 |
| Insurance | 0.2 | 0.2 | 0.2 | 0.2 | 0.2 |
| Maintenance (incl cleaning) | 1.5 | 2.5 | 1.5 | 2.0 | 2.5 |
| Planned maintenance schedule | 0.0 | 0.0 | 0.0 | 0.0 | 1.5 |
| Marketing costs | 0.5 | 0.5 | 0.5 | 0.0 | 0.0 |
| Rates | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Water | 0.3 | 0.3 | 0.3 | 0.2 | 0.1 |
| | 5.4 | 6.8 | 5.3 | 5.0 | 7.3 |
| Less Income from Old Fire Station Gallery | | | | | |
| Room Hire | (11.0) | (11.0) | (11.0) | (8.9) | (10.8) |
| Net Cost/(Income) The Old Fire Station Gallery | (5.6) | (4.2) | (5.7) | (3.9) | (3.5) |
| Christmas Festivities | | | | | |

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out-turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|--|-------------------|-------------------|---------------------------------|-------------------|-------------------|
| Net expenditure on events/lighting | 11.0 | 11.0 | 11.0 | 11.1 | 6.4 |
| Christmas Festivities - net expenditure | 11.0 | 11.0 | 11.0 | 11.1 | 6.4 |
| Market Place costs | | | | | |
| General expenses | 2.0 | 2.0 | 1.8 | 1.5 | 1.9 |
| Painting program for all street furniture | 1.5 | 3.0 | 1.5 | 3.0 | 3.0 |
| Market Place planned maintenance | 0.0 | 1.0 | 1.0 | 0.0 | 0.0 |
| Street cleaning to include all town centre areas | 11.0 | 10.6 | 10.6 | 3.5 | 0.2 |
| Total Market Place costs | 14.5 | 16.6 | 14.9 | 8.0 | 5.1 |
| Less Income from Market Place | | | | | |
| Market Rents - Weekly Charter & Farmers | (38.5) | (35.0) | (35.0) | (32.8) | (32.2) |
| Other markets - monthly/weekend etc | (3.0) | (8.0) | (6.0) | (5.5) | (7.5) |
| Seating licences Market Place/Red Lion Lawn | (25.1) | (25.5) | (24.4) | (23.9) | (24.3) |
| Flagpoles Market Place etc | (1.5) | (3.0) | (1.5) | (1.6) | 0.0 |
| Car Parking Upper Mkt Place | (10.7) | (10.2) | (10.2) | (9.7) | (9.2) |
| Total Market Place income | (78.8) | (81.7) | (77.1) | (73.5) | (73.2) |
| Net (Income) Market Place | (64.3) | (65.1) | (62.2) | (65.5) | (68.1) |
| Tourism/Information Centre/Action Plan | | | | | |
| Salaries - all staff at Information Centre | 84.3 | 71.0 | 74.7 | 56.7 | 37.8 |
| Town Improvements/Action Plan (total £20k incl £4k from SODC) | 16.0 | 16.0 | 16.0 | 20.0 | 13.0 |
| Goods for Resale | 2.5 | 2.5 | 1.0 | 0.3 | 1.1 |
| Henley Partnership - Subs | 0.2 | 0.1 | 0.2 | 0.0 | 0.2 |
| Less: external grants | 0.0 | 0.0 | 0.0 | 0.0 | (5.7) |
| Regatta Bus Service | 0.2 | 0.2 | 0.0 | 0.0 | 0.1 |
| Bus stop maintenance | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| One-off events - (2018 May Fayre £1k, other £1k) | 2.0 | 2.0 | 2.0 | 0.8 | 5.7 |
| Visitor Info Centre merchandise/putting green inc | (5.0) | (6.0) | (2.5) | (1.7) | (1.7) |
| Net Cost Tourism | 102.2 | 87.8 | 93.4 | 78.1 | 52.5 |
| Security | | | | | |
| CCTV: Town Centre | 19.0 | 16.5 | 18.1 | 16.5 | 14.7 |
| CCTV: M Meadows | 10.4 | 9.0 | 9.9 | 9.1 | 8.0 |
| Police Comm Support Officer | 17.2 | 16.5 | 16.5 | 16.2 | 15.8 |
| Security Costs | 46.6 | 42.0 | 44.5 | 41.8 | 38.5 |
| Other Income | | | | | |
| Sundry - eg Film Money/use of Market Place (not seating/markets) | (7.0) | (7.0) | (7.0) | (10.6) | (12.6) |
| Ice Cream - Slipway & MM and Mooring Licences at Red Lion Lawn | (9.1) | (7.7) | (7.7) | (7.5) | (5.5) |
| Wayleave New St Slipway | (0.8) | (0.8) | (0.8) | (0.8) | (0.7) |
| Total Other (Income) | (16.9) | (15.5) | (15.5) | (18.9) | (18.8) |
| Other Expenditure | | | | | |
| Town Bus Service | 0.0 | 0.0 | 0.0 | 4.5 | 0.0 |
| Town Centre Waste Disposal | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 |
| Car Club costs - to be covered by CIL | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Air pollution measures - CIL/grants | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| 'Street Angels' - not proceeding at present | 0.0 | 0.0 | 0.0 | (0.3) | 0.0 |
| Total Other Expenditure | 0.0 | 1.0 | 0.0 | 4.2 | 0.0 |
| Net Committee Expenditure | 112.5 | 111.9 | 126.5 | 87.3 | 60.0 |

**Planned Maintenance figures earlier years
(2019-20 figures to be determined at FSM)**

| | | |
|--------------|------|------|
| Town hall | 10.5 | 10.5 |
| Market Place | 1.0 | 1.0 |

Total Committee Expenditure

123.4 138.0

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out-turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|---|-------------------|-------------------|---------------------------------|-------------------|-------------------|
| River - Expenditure | | | | | |
| MM Car Park expenses | 10.0 | 10.0 | 10.0 | 8.8 | 10.5 |
| MM car park white lines | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 |
| Bandstand - band payments | 5.0 | 5.0 | 5.0 | 4.3 | 4.8 |
| Cleaning up after Regatta/Festival | 7.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| River expenses - environment agency exp | 3.2 | 3.0 | 3.9 | 3.7 | 2.9 |
| Little White Hart Moorings rates | 3.2 | 3.2 | 3.2 | 3.1 | 2.9 |
| Total River Expenditure | 28.4 | 21.2 | 22.1 | 19.9 | 25.1 |
| Less Income | | | | | |
| Moorings - Temporary | (36.0) | (33.0) | (33.0) | (36.8) | (29.5) |
| Moorings - J Hooper | (13.7) | (13.5) | (13.5) | (12.1) | (12.1) |
| Permanent Moorings - White Hart/Thameside/MM | (39.7) | (38.0) | (38.4) | (37.0) | (36.4) |
| Salter Bros. | (1.0) | (1.0) | (1.1) | (1.0) | (1.0) |
| Canoe Hire | (5.0) | (4.0) | (4.0) | (2.6) | (2.0) |
| Income from regular events on Mill Meadows | (5.0) | (5.0) | (5.6) | 0.0 | 0.0 |
| Mill Meadows Car Park | (217.0) | (215.0) | (217.0) | (209.9) | (205.2) |
| Total River Income | (317.4) | (309.5) | (312.6) | (299.4) | (286.2) |
| Net (Income) River | (289.0) | (288.3) | (290.5) | (279.5) | (261.1) |
| Pavilion | | | | | |
| Electricity (approx 65% recharged to tenants see below) | 7.7 | 7.7 | 7.7 | 7.5 | 6.1 |
| Water, excl toilets | 0.8 | 0.8 | 0.8 | 0.6 | 0.5 |
| Rates | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 |
| Insurance | 0.7 | 0.6 | 0.7 | 0.6 | 0.6 |
| Misc/Maintenance/Cleaning mats | 3.0 | 4.0 | 3.0 | 5.1 | 4.9 |
| Pavilion planned maintenance schedule | 0.0 | 0.0 | 0.0 | 0.0 | 4.6 |
| Lift Maintenance | 1.0 | 1.0 | 1.0 | 0.8 | 0.9 |
| Public Toilets, maintenance incl water | 7.0 | 6.5 | 7.5 | 11.2 | 8.9 |
| Public Toilets, cleaning contract | 9.5 | 7.5 | 9.0 | 0.0 | 0.0 |
| | 31.2 | 29.6 | 31.2 | 27.3 | 28.0 |
| Less Income | | | | | |
| Mill Meadows Nursery rent | (13.1) | (12.7) | (12.6) | (12.5) | (12.0) |
| Nursery recharge of serv's (£2.2k) and elec (£3.3k) | (5.3) | (5.5) | (5.5) | (4.9) | (5.6) |
| Bowling Club, incl electricity recharged (£1.7k) | (1.8) | (2.0) | (2.0) | (1.3) | (1.1) |
| | (20.2) | (20.2) | (20.1) | (18.7) | (18.7) |
| Net Cost Pavilion | 11.0 | 9.4 | 11.1 | 8.6 | 9.3 |
| Gardens | | | | | |
| Flower Beds under contract (Station Rd etc) | 39.0 | 39.0 | 39.0 | 41.0 | 36.5 |
| Henley in Bloom (net budgeted expenditure) | 2.0 | 2.0 | 2.0 | 2.1 | 2.0 |
| | 41.0 | 41.0 | 41.0 | 43.1 | 38.5 |
| Cemetery | | | | | |
| General maintenance | 2.0 | 3.0 | 2.0 | 2.0 | 2.8 |
| Sexton costs (grave prep - recharged under income) | 10.0 | 10.0 | 10.0 | 11.2 | 3.6 |
| Rates and utilities (incl electr £1k) | 2.5 | 2.5 | 2.5 | 2.4 | 2.3 |
| Insurance of Chapels | 0.3 | 0.3 | 0.2 | 0.2 | 0.2 |
| Repairs to first Chapel, planned maintenance | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Repairs to main Chapel planned maint schedule | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | 14.8 | 15.8 | 14.7 | 15.8 | 8.9 |
| Income offset | | | | | |
| Cemetery Fees | (52.0) | (52.0) | (52.0) | (46.7) | (42.0) |
| Columbarium income from 1st Chapel, net income | (3.0) | 0.0 | 0.0 | 0.0 | 0.0 |
| Net Cost / (Income) Cemetery | (40.2) | (36.2) | (37.3) | (30.9) | (33.1) |
| Sports Centre | | | | | |
| Insurance on part used by Parks Services | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| Expected income from Jubilee Park (inc electr recharged) | (41.0) | 0.0 | 0.0 | 0.0 | 0.0 |
| Estimated maintenance and other costs to run JP | 10.0 | 16.5 | 16.5 | 16.2 | 16.2 |
| Utilities for Jubilee Park (incl floodlights recharged above) | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Rates for current changing rooms at JP (to be confirmed) | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |

| £'000 | Budget 2019/20 | Budget 2018/19 | Expected out-turn 2018/19 | Actual 2017/18 | Actual 2016/17 |
|---|-------------------|-------------------|---------------------------------|-------------------|-------------------|
| Salary costs expected for Jubilee Park - cleaners | 16.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Repairs & Renewals | 0.0 | 1.0 | 1.0 | 0.1 | 1.1 |
| Provision towards new Astroturf in 2023 | 16.7 | 16.7 | 16.7 | 16.7 | 16.7 |
| Planned maintenance schedule | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Cost Sports Centre | 28.2 | 34.7 | 34.7 | 33.5 | 34.5 |
| Allotments | | | | | |
| Admin: honorarium/small works/ins/post | 1.5 | 1.5 | 1.5 | 0.6 | 0.6 |
| Maintenance | 1.5 | 1.5 | 1.5 | 1.0 | 2.0 |
| Planned maintenance - security | 0.0 | 5.5 | 5.5 | 5.0 | 2.0 |
| Water | 1.0 | 0.8 | 0.8 | 0.8 | 0.6 |
| | 4.0 | 9.3 | 9.3 | 7.4 | 5.2 |
| Income offset | | | | | |
| Allotment Rents | (5.0) | (5.0) | (5.0) | (4.5) | (4.4) |
| Net Cost/(Income) Allotments | (1.0) | 4.3 | 4.3 | 2.9 | 0.8 |
| Litter | | | | | |
| Litter - General | 18.0 | 16.0 | 16.0 | 17.2 | 17.0 |
| Extra waste disposal bin at Mill Meadows - R&A 11 Sept 18 | 2.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| Litter - Dogs | 1.0 | 1.2 | 1.0 | 0.9 | 0.7 |
| Net Expenses Litter | 21.2 | 17.2 | 17.0 | 18.1 | 17.7 |
| Park Services Operation | | | | | |
| Wages etc. | 224.0 | 196.0 | 204.0 | 194.5 | 196.7 |
| Probation service cost £120 per week | 6.0 | 6.0 | 6.0 | 6.2 | 6.2 |
| OCC grass cutting recharge (halved 2015/16) | (4.4) | (4.4) | (4.4) | (4.4) | (4.4) |
| Tools/Plant | 8.0 | 8.0 | 8.0 | 9.9 | 7.1 |
| Repairs & Improvements | 10.0 | 10.0 | 10.0 | 9.3 | 14.3 |
| Mill Meadows only maintenance | 6.0 | 5.0 | 6.0 | 6.9 | 8.0 |
| Planned maintenance - town greening | 0.0 | 2.0 | 2.0 | 0.0 | 4.0 |
| Amenity Area Maintenance - Other | 7.5 | 7.0 | 8.0 | 7.1 | 7.3 |
| Planned maintenance - Obelisk stonework | 0.0 | 0.0 | 0.0 | 0.0 | 3.4 |
| Benches maintenance/renovations | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Storage of equipment prev at Jubilee Park | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Salaries - Staff at MM Pavilion kiosk | 0.0 | 7.0 | 6.7 | 6.0 | 6.0 |
| Marketing of facilities/information centre/parks | 1.0 | 1.5 | 0.8 | 0.3 | 1.0 |
| 40 Acre Field | 0.5 | 0.5 | 0.5 | 0.0 | 0.0 |
| Recharges of park services labour time | (0.5) | (0.5) | (0.5) | (0.1) | (0.4) |
| Vehicle Expenses, excl insurance | 10.0 | 11.0 | 10.0 | 9.8 | 10.4 |
| Vehicle & plant insurance | 3.0 | 3.8 | 3.6 | 3.4 | 2.5 |
| Protective Clothing / H&S | 4.0 | 4.0 | 4.0 | 3.2 | 3.5 |
| Telephone | 2.5 | 2.8 | 2.5 | 2.5 | 2.3 |
| Herbicide applications | 1.0 | 1.5 | 1.5 | 1.6 | 1.4 |
| Tree surgery/maintenance costs | 10.0 | 10.0 | 10.0 | 20.0 | 10.0 |
| Fairmile maintenance (after initial upgrading) | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Gillotts Field, incl Ragwort elimin.n and 2x cut and bale | 4.0 | 2.5 | 2.5 | 0.5 | 0.3 |
| Freemans Meadow | 0.5 | 0.5 | 0.5 | 0.2 | 0.2 |
| Makins Recreation Ground, general maintenance | 1.0 | 0.5 | 3.4 | 2.0 | 0.8 |
| Makins Recreation Ground - CCTV monitoring | 0.0 | 2.5 | 0.0 | 0.0 | 0.0 |
| Makins Recr Ground - public toilets (maintenance only) | 5.0 | 5.0 | 0.0 | 0.0 | 0.0 |
| Makins Recreation Ground - catering facility (income) | 0.0 | (3.0) | 0.0 | 0.0 | 0.0 |
| Expenses Park Services | 308.1 | 287.2 | 293.1 | 286.9 | 288.6 |
| Net Committee Expenditure | 79.3 | 69.3 | 73.4 | 82.7 | 95.2 |

**Planned Maintenance figures earlier years
(2019-20 figures to be determined at FSM)**

| | | |
|------------------------------------|-------------|-------------|
| Allotment | (5.5) | (5.5) |
| Town Greening | (2.0) | (2.0) |
| Total Committee Expenditure | 61.8 | 65.9 |