

**Present:** The Chairman, Councillor S Gawrysiak – Oxfordshire County Council (OCC)  
The Vice Chairman, Councillor Ken Arlett - Henley Town Council (HTC)  
Councillor Julian Brookes (sub for Cllr Hamilton)  
Councillor Miss L M Hillier – South Oxfordshire District Council (SODC)  
Councillor Jane Smewing - HTC  
Councillor K George – Harpsden Parish Council  
Mr P Fleming, Henley in Transition  
Mr D McEwen, Henley in Transition  
Councillor Tony Wright (Harpsden Parish Council)  
Councillor John Halsall (Remenham Parish Council)

**In Attendance:** Mrs J. Wheeler – Town Clerk

**20. APOLOGIES**

Apologies for absence were received from Councillor Will Hamilton.

**21. DECLARATIONS OF INTEREST**

None.

**22. MINUTES**

The Minutes were received, approved and signed by the Chairman as a true record of the meeting of the Transport Strategy Group on 4 September 2017.

**23. REVIEW OF TERMS OF REFERENCE**

The Terms of Reference were reviewed and noted.

**24. UPDATE ON THE BUS WORKING GROUP**

The Chairman, Cllr Gawrysiak, up-dated the group on a series of exploratory meetings that have been held. Plans for a new bus service are being considered and work on a professional Tender is on track. The time line for the process will be: final tender documentation ready to show OCC late November. On approval, the tender will be put onto the Contracts Finder website. Sealed bids were due to be opened in January 2018 and the results fed into this working group.

Recommendations would then be prepared for the Town & Community Committee and Full Council for ratification.

In the meantime work needed to be done to consider the possibly funding via S106 and/or CIL. This discussion could begin when OCC are invited to consider the tender documentation. This would also give OCC some input into the draft tender.

Cllr Gawrysiak confirmed that the current school bus services would not be part of the tender application.

## **25. UP-DATE ON CAR CLUBS**

Dave McEwan presented a report on his plans for introducing a car club in Henley. The documents outlined three different options for a low emissions car club to help improve the air quality and to help offer a healthier option to moving around town. The three operators were Co-Wheels; Enterprise and E-Cars.

Dave spoke of the need to target various groups to use the scheme: visitors; local businesses; parents of youngsters and more.

There would need to be dedicated car parking spaces made available to help the scheme work. The scheme would also be dependent on SODC providing more electric charging points.

Not all were convinced that a car club would be successful. Dave felt that the demographics were right but it was dependent on the charging points around town.

It was considered that the Car Club would cost around £12-15,000 to set up.

## **26. CONSIDER AIR QUALITY MEASURES AS COMMUNICATED TO SODC AND OCC**

A report of air measurements had been sent to OCC and SODC in advance of their meeting to discuss the issue. Keith Stenning was working on a series of costs including: 7.5 ton limit; 20mph speed zones; walkways and cycleways.

The machine used by David Dickie to monitor the particulates density had been thought by Kings College to be unreliable. There was a concern that officers at the principal councils would use this excuse to do nothing. Kings College themselves had suggested checking with a company called Riccardo who currently advise SODC. Cllr Gawrysiak would speak to Riccardo.

Cllr Halsall wanted an independent accredited third party to challenge SODC and OCC. The meeting to discuss the issue was still due to take place at District but there was a fear in the group that Officers would use any excuse to refuse suggestions as they had no proposals or solutions to bring to the table.

## **27. EXCLUSION OF THE PUBLIC AND THE PRESS**

It was moved by the Chairman and

**RESOLVED that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies**

**(Admission to Meetings) Act 1960 as matters which were about to be discussed were considered to be confidential.**

**28. CONFIDENTIAL**

The Chairman ran through the details of the coming visit by Transport Specialist Ben Hamilton-Baillie. Mr Hamilton-Baillie would be spending the whole day with the Council including site visits around Henley to view traffic behaviour. The Scoot traffic system was discussed and it was agreed to bring this up on the day.

**29. DATE & TIMING OF NEXT MEETING**

The next meeting is in the Town Hall at **6.00pm** on **Monday 27 November 2017**.

The meeting closed at 7.25pm.

jw

Chairman