

HENLEY ON THAMES TOWN COUNCIL

MINUTES OF THE TRANSPORT
STRATEGY GROUP HELD ON
MONDAY 10 OCTOBER 2016
AT 5.00PM IN THE COUNCIL
CHAMBER, TOWN HALL
HENLEY ON THAMES.

Present: Deputy Chairman, Councillor Will Hamilton – Henley Town Council (HTC)
Councillor Miss L M Hillier – HTC
Councillor Jane Smewing – HTC
Councillor S Gawrysiak – South Oxfordshire District Council (SODC)
Councillor K George - Harpsden Parish Council
Councillor J Halsall - Remenham Parish Council
Mr P Fleming - Henley in Transition (HiT)
Mr D Dickie - HiT
The Mayor, Councillor Julian Brookes - HTC

In Attendance: Mrs J Wheeler - Town Clerk
C Adams– Committee Administrator / Minute Taker

18. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Chairman, Councillor D Nimmo Smith, Mr D McEwen and Councillor T Wright. Apologies for lateness were received from Councillor Miss L M Hillier. Mr D Dickie substituted for Mr D McEwen.

19. DECLARATIONS OF INTEREST

None.

20. PUBLIC PARTICIPATION

No members of the public were present.

21. MINUTES

The minutes were received, approved and signed by the Chairman as a true record of the meeting of the Transport Strategy Committee on 19 September 2016.

22. REVIEW OF DRAFT TRANSPORT STRATEGY DOCUMENT

Councillor J Halsall introduced the documents that he and Mr Fleming had worked on. There was an overall strategy document, covering the papers produced by each subgroup and a flyer for distribution to the public. Councillor Halsall suggested that the flyer could be the first in a series of leaflets aimed at a gradual approach - problems, draft solutions then final solutions.

22.1 Discussion on the leaflet ranged around the following points:

- Communication with SODC and OCC
- Getting buy in from the public
- How much information to include in the flyer
- Whether this should be a series of 3 or 4 leaflets
- The fact that the suggestions listed had been first raised several years ago, but no progress had been made. Highlighting the main point under each heading would attract feedback.
- The flyer should be aimed at the community rather than Town and Community Committee. It should refer to the most recent articles in the Henley Standard, giving examples of the issues and the way in which the Group intends to address them.
- 5 headings were agreed: Congestion, Air Quality, HGVs, Alternative Transport and Cycling and Walking
- Too many points will make people lose interest
- The Town Clerk offered to re-work the document, rather than spend time employing a marketing consultant

Action: Mrs J Wheeler to review the leaflet for circulation to the public.

Councillor Miss L M Hillier joined the meeting at 5.30pm

22.2 Discussion on the strategy document ranged around the following points:

- That there should be 5 or a maximum of 6 points
- The need for measurement of air quality improvement measures
- Mr Fleming stated that he was happy to review the section on Congestion
- The document was felt to include too much detail currently
- Concern was expressed about the suitability of cycle paths for groups that currently use the roads. It was explained that cycle paths will be aimed at families and shoppers and not serious road cyclists.
- The Town Clerk stated that it was too late to include the document for discussion at Town and Community Committee and that it should be reviewed at the Town and Community Committee in November.
- It was agreed that Councillor Halsall, Councillor Hamilton and Mr P Fleming would meet to review the Transport Strategy document.

Action: Councillors Halsall and Hamilton and Mr P Fleming to meet to review the Transport Strategy document.

22.3 Timetable

It was agreed that a revised Transport Strategy document and public flyer should be presented to Town and Community Committee on 29 November 2016. This would push the consultation period to after Christmas.

A Member pointed out that SODC were having an air quality event on 29 October 2016 in the Town Hall. It was suggested that it would be useful to gain feedback from this event. A member offered to speak to Claire Spendley at SODC.

A new timetable is to be issued showing the revised consultation period and the Full Council meeting scheduled for 3 January 2017.

Action: Councillor Gawrysiak to speak to Claire Spendley at SODC about feedback from the SODC Air Quality consultation.

Action: Committee Administrator to update timetable.

23. DATE OF NEXT MEETING

The next meeting was agreed to be on Monday 14 November at 6pm.

Post Meeting Note: The next meeting will now be on Monday 31 October at 8am.

The meeting closed at 6.02pm.

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Chairman