

HENLEY-ON-THAMES TOWN COUNCIL

MIKE KENNEDY
Town Clerk



COUNCIL OFFICES
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NOTICE IS HEREBY GIVEN OF A MEETING OF THE TRAFFIC ADVISORY COMMITTEE

to be held on

TUESDAY 16 APRIL 2013 AT 10:00AM

In

**COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Handwritten signature of Mike Kennedy in black ink.

M Kennedy
Chief Officer / Town Clerk
10 April 2013

MEMBERSHIP:

The Mayor, Councillor Mrs E Hodgkin – Henley Town Council (HTC) and South Oxfordshire District Council (SODC)
The Deputy Mayor, Councillor S Gawrysiak – HTC
Councillor Mrs J Bland – HTC and SODC
Councillor W Hamilton – HTC
Councillor Ms L Meachin – HTC
Councillor D Nimmo-Smith – HTC and Oxfordshire County Council (OCC)
Councillor Mrs P Phillips – HTC
Councillor Dr P Skolar – OCC
Mr R Atkin – The Henley Partnership (HP)
Mr H Legh – HP (Commercial Group)
Mr C Langler - Henley in Transition (HIT)
Mr K Stenning – OCC (Area Steward – South, Environment and Economy)

OFFICERS

IN ATTENDANCE:

Ms C Spendley – South Oxfordshire and Vale of White Horse District Councils (SOVWHDC) - Air Quality Officer
Mrs D O'Brien – SOVWHDC
Inspector M Harling – Thames Valley Police (TVP)
Mr C Hulme – TVP (Traffic Management Officer)

Members are reminded to sign the attendance book

AGENDA

1. **APOLOGIES FOR ABSENCE**

Apologies received from Mrs D O'Brien – SOVWHDC, Sergeant G Pink & Inspector M Harling – TVP,

2. **DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter.

3. **PUBLIC QUESTION TIME**

The Council will set aside a period at the commencement of each meeting when members of the public can ask questions or make statements. The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

4. **MINUTES**

TO APPROVE the Minutes of the Meeting held on 15 January 2013 (copy attached)

5. **PROGRESS**
TO RECEIVE AND CONSIDER a report on progress (report attached)
6. **PARKING ISSUES, ST MARYS SCHOOL, ST ANDREWS ROAD**
TO DISCUSS AND CONSIDER the best way to deal with inconsiderate parking by parents dropping off / collecting children at St Marys School.
7. **CYCLE PATH FROM SHIPLAKE TO HENLEY**
TO CONSIDER a proposal from Councillor W Hamilton re a request received from Shiplake Parish Council to explore the possibility of defining a safer route between Shiplake and Henley for cyclists using the A4155. This is on the wish list from Shiplake Parish Council but no source of funding identified.
8. **MILTON CLOSE JUNCTION**
TO CONSIDER a request from Councillor Ms S Evans for the installation of a mirror to make the junction safer.
9. **GRAVEL HILL CROSSING**
Following the 'near miss' incident at the top of Gravel Hill to **FURTHER DISCUSS and CONSIDER** the possibility of developing a proposal in conjunction with OCC for a Zebra Crossing at the top of Gravel Hill.
10. **JUBILEE WALK**
TO DISCUSS and CONSIDER the safety aspects of the Jubilee Walk as proposed by Mr R Atkin – in particular the part of the walk that proposes crossing the A4130 at the carriage way splitter by the speed limit change to 30mph at Northfield End. This Crossing point is required if the adjacent pedestrian bridge with hand rails over the Assendon Spring is to be installed (Recreation & Amenities 8 January 2013, Minute 57 copy of the report taken to R&A attached).
11. **KINGS ROAD CROSSING**
A speed and pedestrian survey would need to be carried out as the first step forward. The speed survey would cost approximately £100 and the pedestrian survey approximately £400.

At the meeting on 15 January 2013 (min 35) It was Resolved to Recommend that

If there is a Localities Fund available in the next financial year, a request e made for a speed and pedestrian survey to be carried out.

Mr Stenning has reported that no new funding will be available for this as the new Localities Fund will be for maintenance only.

12. **ENFORCEMENT OF NO LOADING AREAS IN HENLEY**
TO CONSIDER ways of enforcing No Loading areas in Henley.
13. **MAINTENANCE OF GREYS ROAD / GREYS HILL ACCESS ROAD**
TO DISCUSS the maintenance of the Greys Road / Greys Hill Access Road.
14. **MAINTENANCE OF STEPS ON BANK ON GREYS ROAD**
TO DISCUSS the maintenance of the steps on the bank on Greys Road.
15. **ILLEGAL PARKING AT DAMER GARDENS ENTRANCE**
TO DISCUSS ways of preventing illegal parking at the entrance to Damer Gardens.
16. **ILLEGAL PARKING AT LOADING BAY OUTSIDE CYCLE SHOP ON READING ROAD**
TO DISCUSS ways of preventing illegal parking in the loading bays outside the Cycle shop on Reading Road.
17. **HIT TRANSPORT PROJECT**
TO DESCRIBE in brief the project and to gain approval from the committee.
18. **DATE & TIMING OF NEXT MEETING**
Suggested date of next meeting:- 10am Tuesday 16 July 2013.

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M. Kennedy

HENLEY ON THAMES TOWN COUNCIL

MINUTES OF THE TRAFFIC
ADVISORY COMMITTEE
MEETING HELD AT 10AM ON
TUESDAY 15 JANUARY 2013 IN
THE COUNCIL CHAMBER,
TOWN HALL, HENLEY ON
THAMES.

Present: Councillor Ms L Meachin – Chair - HTC
The Deputy Mayor, Councillor S Gawrysiak – HTC
Councillor Mrs J Bland – HTC and SODC
Councillor W Hamilton – HTC
Councillor D Nimmo-Smith – HTC and Oxfordshire County
Council (OCC)
Councillor Mrs P Phillips – HTC
Mr R Atkin – The Henley Partnership (HP)
Mr H Legh – HP (Commercial Group)
Mr C Langler - Henley in Transition (HIT)

Also Present: Mr C Hulme – Thames Valley Police (TVP) - (Traffic
Management Officer)
Mr K Stenning – OCC (Area Steward – South, Environment
and Economy)
Mr M Kennedy – Town Clerk
Mrs N Taylor – Minute Taker / Committee Administrator
1 Member of the Press
5 Members of the Public

30. APOLOGIES

Apologies received from the Mayor, Councillor Mrs Elizabeth Hodgkin,
County Councillor Dr P Skolar, Mrs D O'Brien – SOVWHDC and Inspector
M Harling – Thames Valley Police (TVP).

31. DECLARATIONS OF INTEREST

None received.

32. PUBLIC QUESTION TIME

Mr David Palmer – Swiss Farm: Informed the meeting that the residents of
Swiss Farm were devastated that the planned Pelican Crossing on the
Marlow Road had been withdrawn. Mr Palmer had warned members at the
start of the process that there would be at least one major objection to the
scheme. Mr Palmer thanked the Police for carrying out speed checks
in the area but expressed disappointment that a Vehicle Activated Sign
(VAS) would not be installed until Easter.

Mr Palmer further informed the meeting that a resident was nearly
knocked over whilst trying to cross the road recently. He was advised that

the incident (if the car actually touched the pedestrian) should be reported to the police so that it would be recorded in the accident statistics.

Mrs Susan Phillips – Swiss Farm: Questioned why the pavements in the area are not regularly cleaned. Although they were cleared at the end of 2012 they are covered in debris again. Mr K Stenning agreed to investigate.

33. MINUTES

The Minutes of the Meeting held on 9 October 2012 were received, approved and signed by the Chairman as a true record.

34. PROGRESS

Members received a report on progress and after the following observations noted the information contained therein.

Swiss Farm

It was noted that the proposed crossing had been cancelled due to two very strong objections regarding the location of the crossing, accident history, cost, and justifiability against LPT3. Two VAS would be installed by Easter 2013 (one connected to the lamp column, and the other solar powered and installed on the straight just beyond the entrance to the site). It was noted that there was a possible power supply in the area that is being checked and if available would be used instead of solar power.

A Member questioned why no one had seen any paperwork cancelling the order for the crossing. Mr K Stenning advised that he would provide a report for the next meeting, including names of those responsible for the decision, so that the TAC could take up the issue with them. Some members felt very strongly that this issue should be followed up.

Bus Shelter

Subject to public consultation, a bus shelter at the location of the current bus stop will be installed by Easter 2013.

Road Markings on the Marlow Road

It was noted that if there was any Localities funding available at the end of the Financial Year the road markings from Four Oaks to Northfield End would be reviewed and refreshed where necessary.

Four Oaks

A request was made for pedestrian crossing signs outside Four Oaks. Mr K Stenning advised that a check would be made to see if there were any in the location as two were due to be installed last year.

5 members of the public left the meeting.

Managing HGV's through Henley

Sonning Bridge - As no one is monitoring the impact of the weight limit on Sonning Bridge this item should be removed from progress.

LaFarge – No update available – item to remain on progress.

Once Mr Legh has obtained Scoot data he will be able to monitor HGV traffic in Henley. Mr Legh will chase this up with OCC.

20mph Zones

No update available – item to remain on progress and report to be brought to a future meeting when available.

There was a discussion on this issue as to whether it was working in Oxford or not. There were some examples where it was not working and this is because 20mph zones only really work when they are appropriate with the road environment, and need to be self-enforcing to be effective. This means that traffic must travel on roads at 24mph or less to make a 20mph scheme viable.

If funding is available roads could be engineered or SID – Speed Indication Devices installed (educational smiley faced flashing speed signs). Police Officers can enforce 20mph zones as a last resort by mobile camera.

The issue of lobbying OCC to push this forward was discussed and it was suggested that Rodney Rose was the best contact.

Sustainable Travel Choices for Businesses

Mr H Legh to chase Mrs J Perigo.

School Route Safety

It was noted that Sacred Heart School are advertising for a Lollypop Person, and that if this goes ahead the school can use the existing flashing signs. The Head Teacher was unaware that it was the schools responsibility to activate the signs.

It is possible that a new mechanism can be found if the original cannot, if not then new signs would have to be installed, but this would be a cost and currently there is no funding. Lollypop people can operate without signs.

All schools are responsible for their own advertising and can contact Sian Gibbons at OCC on 0845 310111 for further details.

Members noted some allowance has now been made for parents of Sacred Heart School to park in the area of the Scouts car park at Makins

Recreation Ground. Parking will be monitored to ensure there is no misuse.

When discussing crossing signs it was noted that the yellow flashing beacon and the school crossing sign in Hop Gardens by Badgemore School had been removed by Southern Electricity. Mr K Stenning to investigate.

Parking issues at Trinity School were discussed, and it was noted that parents sometimes park dangerously when dropping off / collecting children even though there is clear signage and road markings. It was suggested that it was a PCSO responsibility along with the school to police the issue. This should be raised with the police by Councillor Mrs P Phillips through T&C and through a letter to the Head of Trinity asking politely to inform parents.

It was **RESOLVED TO RECOMMEND**

- i) that the Chair checks what signs are in place at all the Henley schools and reports to Mr K Stenning, and
- ii) that a further request be sent to the schools who have not supplied their Travel Plans requesting them to do so and advising all schools again to submit any travel issues and that OCC funding is available for Lollypop people if schools can recruit – giving details of the contact at OCC, and
- iii) that Mr K Stenning check on the removal of the crossing sign and flashing yellow beacon removed from Hop Gardens by Southern Electric, and
- iv) that the Chair contacts the Henley Standard and asks them to run an article on Lollypop People in the hope of attracting people in the community to provide this valuable service for schools in Henley.

Greys Road Pedestrian Crossing

Members noted that a Pedestrian Survey and Speed Check have been programmed by OCC to happen ASAP to determine the need for a crossing. The Speed Survey should be carried out in plain clothes and plain car.

A Member questioned that if HTC were to supply the funding, OCC could still refuse permission for a crossing and was advised that yes, if a crossing did not satisfy the required criteria it would be refused whoever was providing the funding as it had to be justifiable on safety grounds and LPT3 criteria.

When asked if any other crossings in the County had been approved without any accident history Mr K Stenning advised that he would have to check and report back. It was understood that quite a lot of new crossings had recently been approved across the county.

It was **RESOLVED TO RECOMMEND**

that Mr K Stenning investigate if any Pedestrian Crossings in Oxfordshire have been approved that did not reach criteria in other areas, and if so, why were they approved.

Parking on Pavements

The area outside Browns / Huddledays had been considered for cycle stands to avoid lorries parking on the paved area. It was felt that cycle stands were not appropriate, but that bollards or planters were. This was discussed at the previous T&C meeting. An update to be sought from T&C / Henley in Bloom to see how this is to be developed.

Air Pollution in Henley

The Committee noted that the Air Quality Action Group meeting that had been due to take place the next day would now not be convening. This was due to SODC not wanting to attend any further meetings until after their Action Plan is completed, as they do not feel the need for any further updates until that time. Unfortunately, there is still an unknown time frame for the report publication.

It was noted that Air Pollution was considered by the members of the Action Group to be a major and serious issue in Henley, they also felt it would be beneficial to continue with the group without the involvement of SODC, until such a time that SODC would like to attend again.

Remaining issues regarding this item to remain on progress.

It was **RESOLVED TO RECOMMEND**

that before continuing with the Action Group without SODC, Councillor Mrs J Bland speaks to Ms C Spendley, and finds out why SODC will no longer be attending the meetings. This should happen as soon as possible and be reported back to the Chairman, as the meeting is now overdue.

Gillotts Lane

Item to be removed from progress.

Control of Parking outside the Town Hall

It was noted that the yellow paint on the kerbs and the extra 'No Loading' sign had been ordered. The works are due for completion by the end of March 2013.

A request was made for an additional short section of markings on the road to indicate that the section of Market Place from the traffic lights to Facy's is used by emergency services in reverse.

Mr K Stenning reported that OCC have received no complaints from the emergency services, have no wish to over mark the town and have no funding available.

It was **RESOLVED TO RECOMMEND**

that no further action be taken at this time, but that the matter be placed on the wish list and the situation monitored.

Bollards in Market Square

Mr K Stenning advised the meeting that when the bollards were removed from the pavement on the left hand side of the Market Place when facing the Town Hall, it was discovered that the reason they had originally been installed in the "wrong" position, i.e. too close to the road was due to a very large BT ducted cable travelling through the pavement that will not allow for them to be placed any further back from the edge of the pavement. It was noted that the replacement bollards would be placed back in the same positions as the old ones were remove from, and any of the bollards that were removed but were still in good condition would be used to replace damaged ones on the Falaise Square section of the Market Place.

Harpsden Road

Councillor Ms L Meachin advised that she would contact Councillor D Silvester to confirm the location for the speed check.

It was **RESOLVED TO RECOMMEND**

i) that Councillor Ms L Meachin contact Councillor D Silvester to confirm the location for a speed check, and

ii) that the item remains on progress.

Lower Greys Road

The Chairman circulated a draft letter she had prepared for residents of Greys Road, seeking for their opinions on possible solutions to the problem of parking and HGV's / buses mounting the pavements in the area.

It was felt that this item needed further discussion and so will be added to the agenda for the next meeting.

It was **RESOLVED TO RECOMMEND**

that an item be added to the agenda for the next meeting.

Cycle Stands

The cycle stands are due for installation before the end of January 2013. Mr K Stenning and Ms L Meachin to attend a site visit after this meeting to mark the exact locations.

35. KINGS ROAD CROSSING

Members discussed the possibility of a Zebra Crossing at the Town Hall end of Kings Road. It was noted that due to the unused allocation of S106 funding for the Swiss Farm crossing, there is the possibility of funding for this project, but permission for a crossing would be subject to the same criteria as on the Marlow Road.

A Speed and Pedestrian Survey would need to be carried out as the first step forward. The Speed Survey cost approximately £100 and the Pedestrian Survey approximately £400. As the Localities Fund for this year is now closed,

It was **RESOLVED TO RECOMMEND**

that as soon as the Localities Fund becomes available for the next financial year in April, that a request be made for a Speed and Pedestrian Survey to be carried out in this area.

36. GRAVEL HILL CROSSING

Members discussed the possibility of a Zebra Crossing at the top of Gravel Hill.

It was **RESOLVED TO RECOMMEND**

that this item be placed back on the wish list for now.

37. SCHOOL TRAVEL PLANS

It was noted that Travel Plans have now been received from Badgemore, Trinty and Gillotts schools.

38. POT HOLES

The Committee was advised that potholes marked in red should be dealt with within 2–24 hours whilst those marked in either white or yellow should be dealt with within 28 days.

Mr K Stenning advised that as of today (15 January 2013), there were 139 live requests for repairs in Henley with only 1 assigned person dealing with the work.

Anyone wanting to report a pothole or check on the progress of works should contact OCC Highways – highway.enquiries@oxfordshire.gov.uk 0845 3101111, reference numbers should be requested so that the work can be monitored.

Mr K Stenning advised that he would circulate a programme of works to Members.

39. TESCO ENTRANCE

Members discussed the flooding at the Zebra Crossing at the entrance to the Tesco site. It was noted that Tesco's are responsible for the maintenance of this area and that requests had been sent from Mr Langler as far back as 2007 requesting that the flood issue be dealt with.

It was **RESOLVED**

that a letter be sent to Tesco along with a copy of the photographs tabled by Mr C Langler, requesting that their Maintenance team look at the area and carry out whatever works are required to resolve the on-going flood issue as soon as possible and to inform Henley Town Council of progress.

40. CYCLE PATH FROM SHIPLAKE TO HENLEY

Members considered a request from Shiplake Parish Council to explore the possibility of defining a safer route between Shiplake and Henley for cyclists using the A4155. This is on the wish list from Shiplake Parish Council but no source of funding identified.

Councillor W Hamilton suggested that a route that either follows the railway or the river would be preferable.

It was **RESOLVED TO RECOMMEND**

that Councillor W Hamilton produce a proposal for further consideration at the next meeting.

41. MILTON CLOSE JUNCTION

A request from Councillor Ms S Evans for the installation of a mirror to make the junction safer was considered.

Mr K Stenning advised that OCC do not allow mirrors on the Highway, individuals can place mirrors on private land but any placed on the Highway will be removed.

It was **RESOLVED**

i) that an item be added to the wish list for safety measures at the junction as no further funding is available at present.

ii) that this item be discussed further at the next meeting.

42. **DATE & TIMING OF NEXT MEETING**

10am Tuesday 16 April 2013.

The meeting closed at 12.00pm.

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Chairman

Progress Report – Traffic Advisory – Tuesday 16 April 2013

Minute Number	Subject	Progress	Responsibility
<p>Full Council 3989 (15/7/08) 131 (4/5/10) 13 (15/6/10) 22 (27/7/10) 18 (1.2.11) 6 (21.06.12) 27 (18.10.11) 47 (17.01.12) 8 (24.7.12) 22 (9.10.12) 34 (15.01.13)</p>	<p>Managing HGVs through Henley</p>	<p>Update to be provided if possible on LaFarge plans.</p> <p>Mr Legh to request Scoot data from OCC and once this is available he will be able to monitor HGV traffic.</p> <p>Item to be kept on progress as HGVs using Henley as a through route are an on going problem.</p>	<p>Mr K Stenning</p> <p>Mr H Legh</p>
<p>18 (1.2.11) 19 (01.02.11) 6 (21.06.11) 22 (9.10.12) 34(15.01.13)</p>	<p>20MPH Zones</p>	<p>Item to remain on progress until a report is available.</p> <p>Note: 20mph zones only work when they are appropriate with the road environment, and should be self-enforcing. Traffic must travel on roads at 24 mph or less to make a 20mph scheme viable.</p>	<p>Mr K Stenning</p>
<p>23 (01.02.11) 58 (17.04.12) 22 (9.10.12)</p>	<p>Sustainable Travel Choices for Business</p>	<p>Mr H Legh to chase Mrs J Perigo</p>	<p>Mr H Legh</p>
<p>23 (01.02.11) 11 (24.7.12) 24 (9.10.12)</p>	<p>School Route Safety</p> <p>Valley Road</p>	<p>E-mail sent to all schools inviting them to submit reports on issues that affect them before all future meetings and Travel Plans to be requested if not already received. Travel Plans received from Badgemore, Trinity and Gillotts School to date. All schools to be advised on an ongoing basis that OCC have confirmed that they are able to pay for Lollypop people if schools can recruit them. Schools should contact Sian Gibbons at OCC on 0845 310111.</p> <p>Chair to contact the Henley Standard and ask them to run an article on Lollypop People in the hope of publicising the need.</p> <p>Chairman to check on what signs are in place at Henley Schools.</p> <p>Valley Road School have advised that they have recruited a Lollypop Person.</p>	<p>N Taylor</p> <p>Ms L Meachin</p> <p>Ms L Meachin</p>

		Speed check to be carried out near the junction with Elizabeth Road to determine need for control measures. Mr K Stenning has reported based on the data collected that there is no speeding issue.	Mr K Stenning
	Badgemore	Check to be made on the removal of the crossing sign and flashing yellow beacon removed from Hop Gardens by Southern Electric.	Mr K Stenning
	Sacred Heart	Some allowance has now been made for parents of children at Sacred Heart School to park in the Scouts car park. Area being monitored to ensure there is no misuse.	
		If Sacred Heart are able to recruit a Lollypop Person existing signage can be used and a new mechanism found, if not then new signage will have to be installed at cost.	Mr K Stenning
		Speed check programmed by OCC to determine need for crossing between bus stop and Takhars. Mr K Stenning has reported based on the data collected that there is no speeding issue.	Mr K Stenning
	Trinity	The issue of dangerous parking was raised by a member and discussed. Police to enforce. Issue to be raised with the police through T&C by P Phillips and by a letter to Head appealing to parents.	P Phillips/ N Taylor
	Gillotts	Gillotts School be requested to communicate with parents with regards to Gillotts Lane being blocked with parked cars, asking them not to park there and for the school to include this in their Travel Plan that it is responsible for enforcing. This was an issue that was brought to the TAC's attention by the school but it was felt that it was the schools' responsibility to administer.	L Meachin/ N Taylor
28 (18.10.11) 61 (17.04.12) 13 (24.7.12) 22 (9.10.12)	Swiss Farm / Marlow Road Traffic Calming Measures	Mr K Stenning to provide a copy of report cancelling the proposed crossing, including names of those responsible for the decision, so that TAC could take up the issue with	Mr K Stenning

		<p>them. Mr K Stenning has reported that he has asked his senior management to respond to this point.</p> <p>Mr K Stenning asked to investigate which pedestrian crossings have been approved in Oxfordshire that did not reach the criteria that Henley has been issued. Mr K Stenning has reported that he has asked his senior management to respond to this point.</p> <p>Vehicle Activated Signs to be installed in each direction by Easter 2013. Mr Stenning has reported that the work has been ordered at that they are waiting for third party contractors and SSEC to install ASAP.</p>	<p>Mr K Stenning</p> <p>Mr K Stenning</p>
	Bus Shelter	<p>Subject to public consultation, a bus shelter at the location of the current bus stop to be installed by Easter 2013.</p>	<p>Mr K Stenning</p>
	Four Oaks	<p>A check to be made to see if the two pedestrian crossing signs were installed outside Four Oaks last year. Mr Stenning has reported that these were not installed and that no funding is available and that costs would be approx £1,000.</p> <p>If any funding is available road markings from Four Oaks to Northfield End to be refreshed. Mr K Stenning has reported that no funding is left.</p> <p>Check to be made to see whether the pavement from Swiss Farm to Phyllis Court needs to be cleared again. Was last cleared end 2012.</p>	<p>Mr K Stenning</p> <p>Mr K Stenning</p> <p>D Nimmo-Smith</p>
46 (17.01.12)	Parking on Pavements	<p>Item to be kept on progress as Parking on Pavements in Henley is an on going problem.</p> <p>Following the suggestion that planters be placed in the area outside Browns / Huddledays / Noa Noa, Councillor Wood visiting the three shops to see if they would like planters in that area, if so cost implications to the Council to be investigated. HIB to keep TAC updated.</p>	

<p>51 (17.01.12) 67 (17.04.13) 34 (15.01.13)</p>	<p>Air Pollution in Henley</p>	<p>SODC have withdrawn their support for the Air Quality Action Group until after their Action Plan is completed.</p> <p>Air pollution is still considered by members of the Action Group to be an urgent issue in Henley, so it is felt beneficial to continue the group without SODC involvement.</p> <p>Councillor Mrs J Bland to speak to Mrs C Spendley and find out why SODC will no longer be able to attend meetings and to request a copy of the Draft Plan that was promised to the Action Group in September 2012.</p> <p>The issue of a third Thames crossing has been discussed by some for many years and has recently been raised by a member. If research can be provided this could be considered for discussion in the future. NB: This is not a proposal, but merely a possible subject for discussion!</p>	<p>Mrs J Bland</p> <p>P Skolar W Hamilton</p>
	<p>Tesco Entrance</p>	<p>A letter be sent to Tesco along with a copy of the photographs tabled by Mr C Langler, requesting that their Maintenance team look at the area and carry out whatever works are required to resolve the on-going flood issue as soon as possible and to inform Henley Town Council of progress. Mr Langler has reported that after two recent rainstorms it appears that the flooding at Tesco entrance may now have been cured. Previously water remained there for some time. Mr Langler will try to inspect the site during heavy rain on the next opportunity to double check. HTC Park Service Staff requested to regularly check the area and report any issues.</p>	<p>C Langler/ N Taylor</p>
<p>16 (24.7.12)</p>	<p>Control of Parking outside the Town Hall</p>	<p>Works Ordered (Yellow paint on kerbs and one extra sign indicating No Loading) to be installed by end of March 2013. Police to then be asked to enforce at all times. Mr K Stenning has reported that this work is due for completion April/May.</p>	<p>K Stenning</p>

		<p>Bollards in Market Place. Replacement bollards will be placed in the same positions as the old damaged ones, and any bollards still in good condition would be used to replace damaged ones on Falaise Sq section. Mr K Stenning has advised that phase 1 has been completed.</p> <p>Mr R Atkin requested markings on the road outside Facy to indicate that the section of Market Place from the traffic lights to Facy's is used by emergency services in reverse. As OCC have received no complaints from the emergency services, have no wish to over mark the town and have no funding available, no action will be taken at this time, but the situation be monitored and the item matter be placed on progress.</p>	<p>K Stenning</p> <p>Mr R Atkin</p>
25 (09.10.12)	Harpsden Road	<p>A speed survey can be carried out for £100 from the Localities Fund.</p> <p>Mr K Stenning has reported based on the data collected that there is no speeding issue.</p>	Mr K Stenning
26 (09.10.12)	New Townlands	Mr Paul Yeoward be invited to attend a meeting with OCC Engineers to review the design on the proposed double roundabout in conjunction with the Townlands Steering Group. Items also to be considered are: inclusion of the local bus route on to the site and provision of cycle racks. Mr R Atkin & Mr H Leigh be invited to attend.	D Nimmo-Smith
27 (09.10.12)	Lower Greys Road Parking Issues	Letter to be composed by the Chairman to residents of Lower Greys Road to assess desire for Residents Parking in order to reduce parking on the highway and to avoid HGVs / buses having to mount the pavements (letter attached).	L Meachin
28 (09.10.12)	Cycle Stands	Report sent to Mr K Stenning by the Chair advising that the cycle stand outside Gorvett & Stone, Duke Street is wobbly, on the junction of Friday Street and Thameside both sets are wobbly and have loosened and broken the attached areas of	Mr K Stenning

		<p>brickwork pavements which will need to be fixed (dangerous and need to be cordoned off), at the top of Station Road 1 is wobbly and they don't look like they are spaced far enough apart.</p> <p>Mr K Stenning has advised that OCC have racks remaining that can be given to HTC.</p>	K Stenning
38 (15.01.13)	Pot Holes	Programme of Works to be circulated to Members.	Mr K Stenning.
34 (18.10.11) 63 (17.04.12)	<p><u>WISH LIST</u></p> <p>Cycle Signage</p> <p>Reading Road Widening</p> <p>Gravel Hill Crossing</p> <p>Kings Road Crossing</p> <p>Northfield End Crossing</p> <p>Station Road widening / crossing</p> <p>Better signage / traffic calming for schools</p>	<p>Not in order of priority</p> <p>Signage to be kept as a back-up project if other bigger projects already on the wish list are not possible.</p> <p>If there is a Localities Fund available in the next financial year, a request to be made for a Speed and Pedestrian Survey to be carried out in this area.</p>	<p>Mr K Stenning.</p> <p>Mr K Stenning.</p>

HENLEY ON THAMES TOWN COUNCIL
Recreation and Amenities Committee – 8 January 2013
Fairmile Verges – Jubilee Walk

1. The Purpose

To receive an update on the Jubilee Walk along the Fairmile Verges.

2. The Background

The idea of the creation of a Jubilee Walk was put forward by Mr R Atkin. The proposal included the installation of a pedestrian bridge over the Assendon Spring by the traffic island where the 30 mph speed limit starts.

The Recreation and Amenities Committee considered the scheme (minute 9 - 29.5.12 refers) and supported the initiative subject to funding being obtained for the project from the TOE2 fund.

3. Response from TOE2

An application was made to TOE2 was made to fund the installation of the bridge and following a site visit was rejected for the following reasons:-

- it was not felt the provision of the bridge was necessary to create the walk. The fund believed the concept of a Jubilee Walk along the Fairmile is sound however access can be achieved via the existing culverted bridge next to 20 Fairmile approximately 100 metres away (see map).
- concerns were raised with regard to encouraging people to cross the Fairmile at this point.

The TOE2 inspector suggested linking the Jubilee Walk with the existing rights of way (see map) and promoting the Jubilee Walk as a circular walk.

4. Feedback from Oxfordshire County Council Highways Department

An Officer of the Highways Department has given informal technical advice on the matter and an extract is given below:-

"This advice is presented to highlight the concerns regarding the proposals and is in no way therefore intended to be negative in nature. The location of the carriageway splitter (or traffic island) is coincident with a speed limit order change from 30MPH to National Speed Limit and speeds of traffic at this location are likely to be customarily significantly higher than 30MPH. This is because as I say the speed limit change is from 30MPH to the national speed limit.

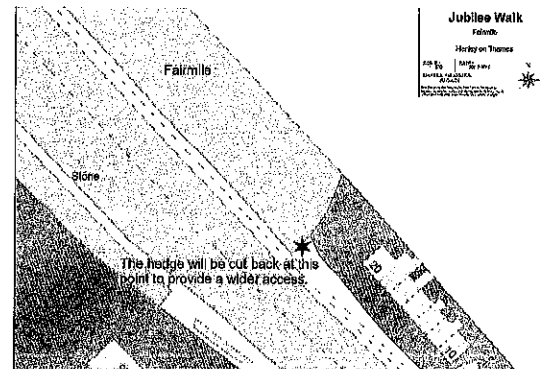
The island itself, is not a pedestrian facility and alterations to promote it as a pedestrian route, I do not believe would be supported. I would, therefore, not support the promotion of the road splitter as a crossing point nor would I promote the splitter being changed to a pedestrian facility, in order to, constitute part of the 'Jubilee Walk'. This is due to the likely ambient speeds. I have cc. a member of our traffic team in case he feels he needs to add to this.

As far as my input is concerned, I would not support changes to the traffic island and the bridge would be considered as a facility to link to the footway along the Fairmile to the track further away from the carriageway. This is a bridleway, I understand and

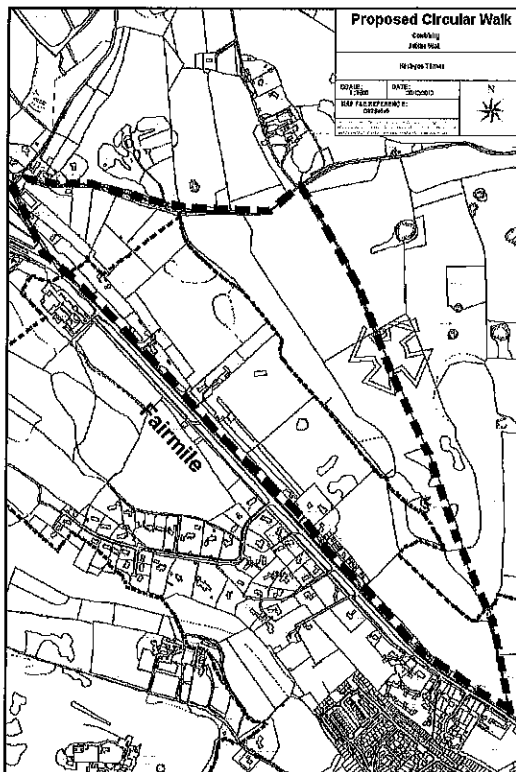
therefore, the use of this by the public for walking is subject to potential conflicts with the needs of equestrian users.”

5. An Alternative Proposal - Different Access and A Circular Walk

The Parks Services Manager, Mr G Bartle has liaised with the resident of number 20 Fairmile following the meeting with the TOE2 representative, with regard to cutting back the laurel hedge bounding their property to create a wider access onto the Fairmile Verge (see photo below). The Jubilee Walk could then be amended to use this access and therefore not require the pedestrian bridge.



The Parks Service will cut back the laurel hedge by approximately 1 metre, which will still leave a substantial hedge offering privacy to the resident whilst increasing the width of the access to the Fairmile.



It has also been suggested walkers combine the Jubilee Walk with nearby public rights of way making a circular walk. This could be promoted via a leaflet highlighting points of interest along the route.

6. Mr Atkin's Response

Please find attached Mr Atkin's response to this report.

7. The Proposal

The Committee is asked to consider

that the Town Council supports the principal of a Jubilee Walk along the Fairmile using an existing culverted bridge rather than installing a new pedestrian bridge.

JUBILEE WALK

REPLY TO COMMENTS BY TOE2 AND OXFORDSHIRE COUNTY COUNCIL HIGHWAYS DEPARTMENT

How can Henley residents safely cross Fairmile/Northfield End?

1. Residents in the Bell Street area can cross by the pedestrian gap in the splitter on the west of the roundabout. (We have had complaints from local residents about inadequacy to the Traffic Advisory Committee; perhaps a longer island would allow longer decision time.)
2. The resultant walk along the north footway, once past the parked cars, is shared with a cycle track (2-way). The shared path is only one and a half metres wide and close to traffic, with either a narrow verge or no verge at all. Not a good environment for a relaxing walk along the Fairmile verges!
3. The majority of residents live in the estates to the south-west of Henley centre. There is a desire line via Hop Gardens where a plaque advises of a footpath to Fairmile. The route via Cooper Road to footpath Henley 10 exits on the Fairmile adjacent to Bowling Court. This would be the quiet or traffic-free route to walk westwards along the Fairmile.
4. Walking westward on the south side of the Fairmile the path initially is a Highway 'footway', with some bollards to discourage other users. It then becomes a 'Restricted Byeway', then eventually a Countryside 'footpath'. The Restricted Byeway regulations list walkers first on the list of users. No horses nor spoor have been observed. The stone commemorating Princess Margaret's visit re the Coronation is evidently to be read by walkers. The verge is owned by the Town Council.
5. Oxfordshire County Council Highways Department's criticisms focus on 'the likely ambient speeds' at the island used as a crossing refuge. It is agreed that the speed brackets may be 30 to 60 mph. However because one has only to assess traffic from only one direction at a time and the sight lines are sufficiently good, safe crossing is enabled. Certainly experience shows that attempting to cross without a refuge, and having to wait for a safe gap in both directions simultaneously can cause frustration and cause potentially a reduction of judgment.
6. Further along the Fairmile Oxfordshire County Council Highways Department have installed a pedestrian refuge outside the extensive office development on the old hospital site. The users have to cross against the rush hour traffic and some will be hurrying to catch their bus over the road. The speed limit is 60mph but just over the junction it is 70mph and the single vehicle accident record shows that some vehicles exceed this down the hill, and so lose control.
7. Photos of the two Islands are attached. The one outside the old hospital site is larger, presumably to cope with the flow caused by the office hours. The one at the 30 signs is smaller, but there is plenty of room for the intended use.
8. Sensible people will choose to cross at the 30 refuge and this should be encouraged on accident reduction grounds. At the moment, they arrive on the shared footway/cycleway (2-way) only one and a half metres wide, vulnerable to traffic because the path is backed by the Assenden Ditch. They have to walk along this path to access the safe wide verge. The proposed bridge will resolve this problem and allow a relaxing and enjoyable walk. Note that many residents are elderly/infirm who will find this a pleasureable stroll.
9. Mr Bartie's work is applauded but only for walkers who are already on the north side. The addition to make a

circular route could be pursued, with some improved crossing facility.

10. If TOE2 decline funding, I suggest we look elsewhere to resolve this longstanding problem.

Roy Atkin, The Henley Partnership

Retired Chartered Engineer

1 Jan 2013

rfm3

