

HENLEY-ON-THAMES TOWN COUNCIL

**MINUTES OF THE NEIGHBOURHOOD PLANNING GOVERNANCE COMMITTEE
HELD ON MONDAY 13 APRIL 2015 AT 2pm
IN THE COUNCIL CHAMBER, TOWN HALL, HENLEY-ON-THAMES.**

Present: Councillor D Hinke (Chair)
Councillor D Nimmo Smith
Councillor Mrs J Wood (Deputy Mayor ex officio)
Councillor K George (Harpsden)
Councillor M Plews (Harpsden)

Officer: Mr M Kennedy (Town Clerk)

78. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Akehurst (Mayor ex officio), Councillor S Gawrysiak and Councillor W Hamilton.

79. DECLARATIONS OF INTEREST

None.

80. PUBLIC PARTICIPATION SESSION

None.

81. EXCLUSION OF THE PUBLIC AND THE PRESS

It was moved by the Chair and

RESOLVED that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**MINUTES OF THE CONFIDENTIAL SESSION OF THE
NEIGHBOURHOOD PLANNING GOVERNANCE COMMITTEE MEETING
HELD ON 13 APRIL 2015**

CONFIDENTIAL

**82. TO CONSIDER THE APPOINTMENT OF A TRANSPORT CONSULTANT
TO PROVIDE A TRANSPORT STRATEGY FOR THE JOINT HENLEY AND
HARPSDEN NEIGHBOURHOOD PLAN**

Both the following companies were invited to give a fifteen minute presentation to the Members of the Panel:

Alan Baxter and Associates; and
Peter Brett Associates

Following each presentation, the Chairman invited members of the Panel to put questions to both prospective companies based on the assessment criteria.

The Chairman invited each member of the Panel to outline what they considered to be the strengths and weaknesses of the two bidders. Following an in-depth discussion, it was

UNANIMOUSLY RESOLVED that Peter Brett Associates be appointed to provide a Transport Strategy for the Joint Henley and Harpsden Neighbourhood Plan.

Clerk's Note: The appointment was made by the members of the Neighbourhood Planning Governance Committee only, however, the members of Harpsden Parish Council endorsed the Committee's decision.

The meeting closed at 4.45pm.

mk

Chairman