

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
THE PLANNING COMMITTEE**

to be held on

**TUESDAY 17 APRIL 2012  
AT 7.00 PM**

in

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

Mr M W Kennedy  
Town Clerk  
11 April 2012

**MEMBERSHIP:** Chairman, Councillor D Hinke  
Vice Chairman, Councillor Ms L A Meachin  
Councillor M S Akehurst  
Councillor D Clenshaw  
Councillor Miss S Evans  
Councillor Miss L M Hillier  
Councillor D Silvester  
Mayor, Councillor Mrs P A Phillips (ex-officio)  
Deputy Mayor Councillor Mrs E Hodgkin (ex-officio)

Members are reminded to sign the attendance book.

## AGENDA

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.*

### 3. PUBLIC PARTICIPATION

**TO RECEIVE** questions or statements from members of the Public. The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

### 4. MINUTES

**TO APPROVE** the Minutes of the Meeting of the Planning Committee held on 27 March 2012 (Papers previously circulated).

5. **PLANS (amended)**  
**P11/E2524**      **301 – 305 Reading Road** – Description Change(Other - South Ward – JW, WH)  
Variation of condition 4 of planning permission P11/E0771 to allow the extensions to 301 and 303 Reading Road to be carried out before the extension to 305 Reading Road.  
For: Mr H Widgery & Ms J Sweeney, Mr N Emmett & Ms E Walker, Mrs L Parker
- OBSERVATION:**      **10.06.11 - Recommend Approval.**
- P11/E2065/RET**      **1-3 Church Avenue & 25 Thameside** (Minor – North Ward – JB, EH)  
Erection of timber fence to Church Avenue side of wall and works to repair and stabilise wall. Retention of timber decking (As amended by email dated 10 February 2012 and covering letter, engineer’s report and amended plans received 12 March 2012)  
For: Mr B Islam & Henley Municipal Charities
- OBSERVATION:**      **27.01.12. - Recommend Approval. The Committee requests a site visit from the Conversation Officer and the use of appropriate materials for the restoration of the wall. There is not mention on the application on the detail of the materials to be used. Please advise the applicant that permission will need to be sort for the use of tables and chairs on this decking.**
- P11/E2066/RLB**      **1-3 Church Avenue & 25 Thameside** (Other – North Ward – JB, EH)  
Erection of timber fence to Church Avenue side of wall and works to repair and stabilise wall. Retention of timber decking (As amended by email dated 10 February 2012 and covering letter, engineer’s report and amended plans received 12 March 2012)  
For: Mr B Islam & Henley Municipal Charities
- OBSERVATION:**      **27.01.12. - Recommend Approval. The Committee requests a site visit from the Conversation Officer and the use of appropriate materials for the restoration of the wall. There is not mention on the application on the detail of the materials to be used. Please advise the applicant that permission will need to be sort for the use of tables and chairs on this decking.**
- P11/E2122**      **25 Hamilton Avenue** (Other – South Ward – JW, WH)  
Single storey rear extension (As amended by drawing 677001 D accompanying agents email dated 28.03.11)  
For: Mr & Mrs J Lane
- OBSERVATION:**      **Recommend Approval. The Committee noted the single storey extension as an appropriate development, and the use of natural materials within the Conservation Area.**
- P11/E2367**      **285 Greys Road** (Other – North Ward – JB, EH)  
Second storey extension over the top of garage, utility and family room (As amended by drawing Nos: RMH/OC/016

Revision P3 and RJH/OC/018 Revision P3 accompanying applicant's email of 2 April 2012).

For: Mr R Harman

**OBSERVATION:**

**Recommend Refusal as the dormer window overlooks the neighbouring property and effects their privacy – if this could be amended the Committee would reconsider their recommendation.**

6. **PLANS (new)**  
**P11/E1998/RET**

**Tobermory, Peppard Lane** (Minor – South Ward – JW, WH)

New private house with detached garage ( amendment to planning permission P05/E0119)

For: Hamilton Properties

**P11/E2301/RAD**

**29 Duke Street** (Other – North Ward – JB, EH)

1 non illuminated fascia sign.

For: Mr L Morris

**P11/E2334**

**5 Singers Close** (Other – South Ward – JW, WH)

Insertion of wooden gate in fence to rear of property giving pedestrian access to St Andrews Road.

For: Mrs A Yealland

**P11/E2378**

**Kingfisher House, 45 Market Place** (Other – North Ward – JB, EH)

Change of use from B1 to D1 on third floor.

For: Mrs H Orchard.

**P11/E2453**

**13 Walton Avenue** (Other – South Ward – JW, WH)

Proposed single storey rear extension (Revisions to P11/E1799).

For: Mr A Shenton

**P11/E2485**

**6 Gillotts Close** (Other – South Ward – JW, WH)

Single storey rear extension and garage conversion with 2 no. Velux rooflights into new and existing roofs to create a new granny flat.

For: Mr J Robins

**P11/E2490**

**Rosemary, Badgemore Lane** (Minor – North Ward – JB, EH)

Revised application for plot 2 as substitution for existing consent P11/E1512.

For: Mr M Taylor

**P11/E2496**

**21 Boston Road** (Minor – South Ward – JW, WH)

Change of use of a single dwelling into two separate dwellings, along with a single storey rear extension, new bay window the front elevation and loft conversion that includes a dormer window the rear elevation.

For: Mr J Norbury

- P11/E2520/LDP**      **8 Marmion Road** (South Ward – JW, WH)  
A single storey rear extension.  
For: Ms G Birch
- P11/E2521**      **8 Marmion Road** (Other – South Ward – JW, WH)  
First floor rear extension and dormer extension.  
For: Ms G Birch
- P11/E2555**      **45 St Andrews Road** (Other – South Ward – JW, WH)  
Two storey side extension. Raising fence boundary of St  
Andrews Road by 610mm with square pattern open trellis  
work.  
For: Mr & Mrs T Bianek
- P11/S0032**      **60 Greys Road** (Other – North Ward – JB, EH)  
Single storey rear extension.  
For: Ms S Hall

7.      **FOR INFORMATION ONLY**  
*Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.*  
**None received.**
8.      **DECISION NOTICES** (Papers attached)  
**TO RECEIVE AND NOTE** the decision notices received from SODC.
9.      **OBJECTIONS / CALL IN APPLICATIONS**  
**TO DECIDE** which Councillor is to speak at District Council in the event of an objection.
10.     **APPEAL NOTIFICATION** (Papers attached)  
**TO RECEIVE AND NOTE** the notification of Appeal for P11/E1809 - 36 Vicarage Road, Henley
11.     **APPEAL DECISION** (Papers attached)  
**TO RECEIVE AND NOTE** the Appeal decision for P11/E1412 - Flat 1 74 St Marks Road, Henley.
12.     **CHANGE OF PROPERTY NAME** (Papers attached)  
**TO RECEIVE** notification of change of property name from: Assendon Manor to: Assendon House, Fairmile, Henley on Thames
- 13:     **NAME OF NEW DEVELOPMENT** (Papers attached)  
**TO RECEIVE** Notification of name for a new development off Reading Road to be called 'Hoffman News'.