

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
A MEETING OF
THE TOWN AND COMMUNITY COMMITTEE**

to be held on

TUESDAY 9 FEBRUARY 2010 AT 7.30PM

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk

4 February 2010

MEMBERSHIP: Councillor Mrs J Bland
Councillor C W Gibson
The Mayor, Councillor Mrs E Hodgkin
Councillor Mrs R Myer
Councillor D Nimmo Smith
Councillor Miss L Pye (Vice-Chairman)
Councillor C I Pye
The Deputy Mayor, Councillor Mrs J Wood
(Chairman)

In attendance: Councillors A J Follett and Dr B G Wood

Members are reminded to sign the attendance book.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor Dr P J Skolar

2. TO RECEIVE DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. PUBLIC PARTICIPATION SESSION

TO RECEIVE questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.

4. MINUTES

TO APPROVE the Minutes of the meeting of the Town and Community Committee held on 17 November 2009 (previously circulated).

TO RECEIVE AND CONSIDER the Minutes of the meeting of the Traffic Advisory Committee held on 9 November 2009 (attached)

5. POLICE

TO RECEIVE a verbal update from Sergeant Graham Pink and PC Vicky Sims

6. PCSO KEY PERFORMANCE INDICATORS

TO RECEIVE AND CONSIDER Summary Report, Quarter Two 2009-10 (attached)

7. PROGRESS

TO RECEIVE AND CONSIDER a report on progress (see attached)

8. BUDGET

TO RECEIVE AND CONSIDER the budget report to December 2009 (attached).

9. LITTER

TO RECEIVE AND CONSIDER a report from Councillor A J Follett (attached).

10. WEATHER ACTION PLAN

TO RECEIVE a verbal report from Councillor Dr B G Wood and

TO CONSIDER a multi agency response to the state of the roads and pavements in the recent bad weather

11. TOWN HALL LAY LIGHTS

TO RECEIVE AND CONSIDER the attached response from the Council's approved property surveyor to the quotations for the refurbishment of the existing Lay Lights (also attached) and **TO CONSIDER** the preferred way forward.

Note: The Town Sergeant will be available prior to the meeting at 7.00pm for any Councillors wishing to inspect the Lay Lights

12. PARKING PROJECT INITIATIVE FOR HENLEY

(a) **TO RECEIVE AND CONSIDER** a paper from Barbara Richardson, Chair of the Commercial Group of the Henley Partnership (attached), and

(b) **TO CONSIDER** the nomination of a Councillor to sit on the Parking Strategy Group. [Note: Meetings will be held on Thursday evening between 6pm and 8pm once a month between April and October, excluding August (dates to be advised) at the Hotel du Vin where refreshments will available for purchase]

13. TOURISM KIOSKS

TO RECEIVE AND CONSIDER the attached communication from South Oxfordshire District Council, regarding the removal of Tourism Kiosks, including the one in Market Place, Henley and the development of a new 'mobile' website to be launched at the end of May 2010.

14. NATIONAL SPORTS HERITAGE NETWORK (SHN) – "OUR SPORTING LIFE – HENLEY"

TO RECEIVE AND CONSIDER a request from South Oxfordshire District to organise a walk with the 1956 Olympic Torch in Henley on 13 March 2010 (see attached letter).

Note: The request for the use of Mill and Marsh Meadows to hold sports taster days has been agreed out of Committee by the Mayor, Town Clerk and Chairman of the Mill Meadows/River Sub Committee.

15. HENLEY ROYAL REGATTA

Minute 72, 17 November 2009 refers

TO RECEIVE AND CONSIDER the attached letter dated 8 December 2009 from the Regatta Secretary.

16. HENLEY TOWN YOUTH COUNCIL

TO RECEIVE AND CONSIDER the minutes of the 14TH meeting held on 23 November 2009 (attached)

17. HENLEY LITERARY FESTIVAL

TO RECEIVE AND CONSIDER notes of a meeting held on 16 December 2009 (attached)

18. HENLEY INTERNATIONAL FILM FESTIVAL

(i) **TO RECEIVE AND NOTE** an update from the Festival organiser (attached)

(ii) **TO RECEIVE** a verbal report from the Chairman on a meeting to be held on 9 February with the Festival organiser and the Council's Festival working group..

19. LABELS FOR STREET FURNITURE

TO CONSIDER the purchase of labels for display on Henley Town Council's green street furniture advising that it is an offence to display advertisements and that unauthorised signs will be removed by order of the Town Council (see attached)

M. Kennedy

