

**COUNCILLORS ARE HEREBY SUMMONED TO  
ATTEND A MEETING OF  
THE TOWN AND COMMUNITY COMMITTEE**

**to be held on**

**TUESDAY 30 JUNE 2009 AT 7.30PM**

**in**

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

Mr M Kennedy  
Town Clerk  
25 June 2009

MEMBERSHIP: Councillor Mrs J Bland  
Councillor C W Gibson  
Councillor Mrs R Myer  
Councillor Miss L Pye  
Councillor C I Pye  
Councillor D Nimmo Smith  
Councillor Dr P J Skolar  
Councillor Mrs E Hodgkin, The Mayor (ex officio)  
Councillor Mrs J Wood, Deputy Mayor (ex-officio)

Members are reminded to sign the attendance book.

## AGENDA

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

### 2. TO RECEIVE DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.*

### 3. MINUTES

**TO APPROVE** the Minutes of the meeting of the Town and Community Committee held on 26 May 2009 (previously circulated).

### 4. PROGRESS

**TO RECEIVE** a report on progress (see attached).

### 5. BUDGET

**TO RECEIVE** the budget report for April and May 2009 (attached).

### 6. POLICE

**TO RECEIVE** a verbal update from Inspector Stewart Haveron and PC Vicky Sims

### 7. PCSO KEY PERFORMANCE INDICATORS

**TO RECEIVE AND NOTE** summary report, Quarter four 2008-9 (attached)

### 8. CLAMPING IN HENLEY

*Minute 17, Town & Community Committee 26 May 2009 and Minute 28 (iii) Full Council, 16 June 2009 refer*

**TO RECEIVE** a verbal update from Mr Sean Roberts, TCBS, who will also answer Councillor's questions

### 9. VISITOR INFORMATION CENTRE

**TO CONSIDER** the following reports  
Visitor report running total for year 2009  
Budget report – May 2009  
Report for 1 to 31 May 2009  
Visitor report running total for year

### 10. HEADWAY THAMES VALLEY

**TO CONSIDER** a request from Headway Thames Valley who are seeking permission to make alterations to the grounds at Brunner Hall (see attached report)

11. **SEA CADETS, TRAFALGAR DAY PARADE, SUNDAY 25 OCTOBER 2009**

**TO CONSIDER** a request from the Sea Cadets to hold the Sea Cadet Corps District Trafalgar Day Parade in the Market Place, Henley, on 25 October 2009, for approximately two hours, commencing at 10.00am (see attached).

Note: No other events are booked in the Market Place on that day. Sea Cadets to be responsible for all arrangements including any required road closures.

12. **TOWN HALL MAINTENANCE**

**TO CONSIDER** quotations for cleaning the floor of the Large Hall, Town Hall (see attached report)

13. **HENLEY TOWN YOUTH COUNCIL**

**TO RECEIVE AND NOTE** the minutes of the meetings held on 18 May and 22 June 2009 (attached)

14. **HENLEY AIR QUALITY WORKING GROUP**

**TO RECEIVE AND NOTE** the minutes of the meeting held on 19 May 2009 (attached)

15. **HENLEY DAY CENTRE MANAGEMENT COMMITTEE**

**TO RECEIVE AND NOTE** the minutes of the meeting held on 18 May 2009 (attached)

16. **PARKING PROBLEMS IN ADWELL SQUARE**

*Minute 3780, Finance and Administration Committee 14 April 2009 refers*

**TO RECEIVE AND NOTE** the attached

- (i) HTC's letter dated 2 June 2009
- (ii) Reply from OCC Highways dated 11 June 2009

**EXCLUSION OF THE PUBLIC AND THE PRESS**

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

17. **NEW WASTE COLLECTIONS**

**TO RECEIVE** the attached email correspondence regarding the new waste collection arrangements and **TO CONSIDER** Henley Town Council's response

M. Kennedy  
25 June 2009