

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
A MEETING OF  
THE TOWN AND COMMUNITY COMMITTEE**

**to be held on**

**TUESDAY 29 JUNE 2010 AT 7.30PM**

**in**

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

Mr M Kennedy  
Town Clerk  
22 June 2010

MEMBERSHIP: Councillor Mrs E Hodgkin(Chairman)  
Councillor I Reissmann(Vice Chairman)  
Councillor Mrs J Bland  
Councillor Mrs P G Bucketts  
Councillor Miss Hillier  
Councillor Mrs R Myer  
Councillor Miss L Pye  
Councillor C I Pye  
Councillor S Smith  
Councillor Mrs J Wood

Members are reminded to sign the attendance book.

## AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **TO RECEIVE DECLARATIONS OF INTEREST**  
*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.*
3. **PUBLIC PARTICIPATION SESSION**  
**TO RECEIVE** questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes
4. **MINUTES**  
**TO APPROVE** the Minutes of the meeting of the Town and Community Committee held on 18 May 2010 (previously circulated).
5. **CHALLENGE UK TRIATHALON**  
**(i)TO RECEIVE A PRESENTATION** from Alan Rose – All members of the Council are invited to attend the meeting and participate in discussion with Alan Rose and his team.  
Clerks Note: Members' comments on the proposal are attached together with an update on the current position from Alan Rose.  
**(ii)TO CONSIDER** the Council response to the Challenge UK Triathlon and any further representations the committee may wish to make.
6. **POLICE**  
**(i)TO RECEIVE** a verbal update from Sergeant Graham Pink and PC Vicky Simms.  
**(ii) TO RECEIVE AND CONSIDER** a report on PCSO performance indicators for quarter four for 2009-2010.
7. **PROGRESS**  
**TO RECEIVE AND CONSIDER** a report on progress (papers attached)
8. **BUDGET**  
**TO RECEIVE AND CONSIDER** the budget report to May 2010 (papers attached).
9. **HENLEY GUIDE**  
**TO RECEIVE AND CONSIDER** a report on the production of a new Henley Guide (Papers attached).
10. **HENLEY TOWN CENTRE LITTER WORKING GROUP**  
**(i)TO RECEIVE AND NOTE** the notes from the Working Group meeting held on Friday 26 May 2010 (Papers attached)

(ii) **TO CONSIDER** a proposal from Councillor Dr B Wood (Full Council Minute 17, 15.06.10) to impose a levy on some of the town centre businesses (Starbucks, Bloc and Loch Fyne etc) to cover the cost of clearing litter from the Town Centre. (extract from minute No. 9 of Full Council held on 15 June 2010 attached).

11. **CCTV QUARTERLY REPORT**  
**TO RECEIVE AND NOTE** the CCTV quarterly report – Quarter 4 2009-2010 (Papers attached).
12. **OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS NATIONAL EXECUTIVE COMMITTEE**  
**TO RECEIVE A REPORT AND CONSIDER** a request for the Mayor to join the Executive Committee of the Oxfordshire Association of Local Councils (Report from the Town Clerk attached).
13. **HENLEY MARKET TOWN CO-ORDINATOR ACTION PLAN SUMMARY**  
**TO RECEIVE AND COMMENT** on the Henley Town Co-ordinator's Action Plan Summary for May 2010 (Papers attached – originally circulated with Town Clerk's Newsletter Issue No. 19, item 135 dated 21 May 2010).
14. **REGISTRATION OF TOWN HALL FOR MARRIAGE CEREMONIES**  
**TO NOTE** that an appointment has been arranged for Alicia Gilroy – Oxfordshire County Council Registrar to view the Council Chamber and the Committee room. Oxfordshire County Council are seeking to relocate the Registry Office and would be looking to use the Committee Room as an office and the Council Chamber as a Registry Office / Marriage room for three days a week.
15. **HENLEY INFORMATION CENTRE**  
**TO CONSIDER** a footfall report for the month of May 2010 (Papers attached).
16. **HENLEY FESTIVAL**  
**TO RECEIVE AND CONSIDER** a request from the Henley Festival (Paper attached) to display a banner on the grass verge at the side of the road by Waterman Allotments and the Tesco roundabout (size - 4 metres x 1 metre).

M. Kennedy  
22 June 2010

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