

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
A MEETING OF
THE TOWN AND COMMUNITY COMMITTEE**

to be held on

TUESDAY 20 APRIL 2010 AT 7.30PM

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk
14 April 2010

MEMBERSHIP: Councillor Mrs J Bland
Councillor Mrs P G Buckett
Councillor C W Gibson
The Mayor, Councillor Mrs E Hodgkin
Councillor Mrs R Myer
Councillor D Nimmo Smith
Councillor Miss L Pye (Vice-Chairman)
Councillor C I Pye
Councillor Dr P J Skolar
Councillor A J Follett, substitute for The Deputy
Mayor, Councillor Mrs J Wood (Chairman)

Members are reminded to sign the attendance book.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillor Mrs J Wood

2. **TO RECEIVE DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. **PUBLIC PARTICIPATION SESSION**

TO RECEIVE questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.

4. **MINUTES**

TO APPROVE the Minutes of the meeting of the Town and Community Committee held on 16 March 2010 (previously circulated).

5. **POLICE**

TO RECEIVE a verbal update from Sergeant Graham Pink and PC Vicky Sims

6. **PROGRESS**

TO RECEIVE AND CONSIDER a report on progress (see attached)

7. **BUDGET**

TO RECEIVE AND CONSIDER

(i) the budget report to January 2010 (attached), and

TO NOTE

(ii) the Committee's budget for 2010/11

8. **LAY LIGHTS**

Minutes 94, 9.2.10 and 108, 16.3.10 refer

TO RECEIVE the attached letter from the Council's appointed Architect and **TO CONSIDER** the following options

- (i) accept the Architect's suggestion that a planning application for replacement of the pavement lights with material matching the footpath is submitted, or
- (ii) submit a planning application for replacement with glass lenses set in concrete (see attached quotation from Luxcrete), or

- (iii) undertake the refurbishment of the lay lights at a cost of £33,754 (see attached quotation from JR Hill & Sons)

9. BUS SHELTERS

TO RECEIVE AND CONSIDER the attached outline proposal from Primesite.

Note: This has been submitted following a site visit by members of the working group with Mr Corbett of Primesite; Malcolm Bowler Senior Traffic Technician, Oxfordshire Highways; Chris Hulme from Thames Valley Police; Matt Bromley, Public Transport Development Officer from OCC and a representative from Arriva buses on 24 March 2010, when a number of sites were inspected for suitability for a bus shelter.

Councillors are requested to consider whether

- (i) the proposed locations are acceptable, and, if so,
- (ii) members of the working group are instructed to meet with Mr Corbett to discuss shelter designs and colour options and bring proposals back to a future meeting of this Committee

10. HENLEY ARTS TRAIL

TO RECEIVE AND CONSIDER a request from the Henley Arts & Crafts Guild to display a banner along the Fairmile (approximate size 2.5' x 10' plastic vinyl on a stake)

Note: Permission was given by this Committee last year for a similar size banner to be placed on the grass verge at the Reading Road entrance to Henley, by the entrance to Waterman's Allotments.

11. WASTE RECYCLING SCHEME

TO RECEIVE AND NOTE the attached report.

12. HENLEY TOWN CENTRE LITTER WORKING GROUP

TO RECEIVE AND NOTE the meeting notes of a meeting held on Friday 12 March 2010 (attached)

13. HENLEY TOWN YOUTH COUNCIL

TO RECEIVE AND CONSIDER the minutes of the 16TH meeting held on 15 March 2010 (attached)

14. HENLEY ROYAL REGATTA

TO RECEIVE AND NOTE the notes of an informal meeting held on 23 March 2010 (attached)

M. Kennedy

14 April 2010

ahg