

**COUNCILLORS ARE HEREBY SUMMONED TO
ATTEND A MEETING OF
THE TOWN AND COMMUNITY COMMITTEE**

to be held on

TUESDAY 17 NOVEMBER 2009 AT 7.30PM

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk
12 November 2009

MEMBERSHIP: Councillor Mrs J Bland
Councillor C W Gibson
The Mayor, Councillor Mrs E Hodgkin
Councillor Mrs R Myer
Councillor D Nimmo Smith
Councillor Miss L Pye (Vice-Chairman)
Councillor C I Pye
Councillor Dr P J Skolar
The Deputy Mayor, Councillor Mrs J Wood
(Chairman)

Members are reminded to sign the attendance book.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

2. **TO RECEIVE DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. **MINUTES**

TO APPROVE the Minutes of the meeting of the Town and Community Committee held on 13 October 2009 (previously circulated).

4. **PROGRESS**

TO RECEIVE AND CONSIDER a report on progress (see attached).

5. **POLICE**

TO RECEIVE a verbal update from Sergeant Graham Pink and PC Vicky Sims

6. **CCTV**

(i) TO RECEIVE AND CONSIDER the notes of a meeting of the CCTV Management Group held on 27 October 2009 (attached) **(ii) TO RECEIVE AND CONSIDER** the CCTV Strategy Delivery Plan 2009/10 (attached)

7. **BUDGET**

TO RECEIVE AND CONSIDER the budget report to September 2009 (attached).

8. **ESTIMATES FOR 2010/11**

TO REVIEW and AGREE the Revenue Estimates (attached) and **SUBMIT** any bids for capital expenditure schemes in 2010/11

9. **VISITOR INFORMATION CENTRE**

TO RECEIVE AND NOTE the following report, Report on move of VIC to the Town Hall (attached)

10. **INTEGRATED TRANSPORT STRATEGY**

TO RECEIVE AND CONSIDER the notes of a meeting held on 30 September 2009 (attached)

11. PROVISION OF FREE BUS SHELTERS IN HENLEY

Minute 49, 8 September 2009 refers

TO RECEIVE AND CONSIDER the following:

- (i) A report on the Provision of Free Bus Shelters in Henley
- (ii) A proposed agreement between Primesite Media Limited and Henley Town Council

12. OXFORDSHIRE COUNTY COUNCIL HIGHWAYS

TO RECEIVE the attached correspondence regarding the proposed provision of a bus shelter in Hart Street (agreed through the Integrated Transport Strategy group) and to **CONSIDER** issues relating to maintenance of the shelter.

13. HENLEY PARTNERSHIP

(i) TO NOTE that the Henley Partnership is setting up an Integrated Parking Strategy Group and **TO CONSIDER** the appointment of Henley Town Council officer and Councillor representation on the Group

(ii) TO RECEIVE the minutes of a meeting of the Henley Partnership Steering Group Committee held on 6 October 2009 and to **CONSIDER** any issues arising from the minutes (see attached)

14. APPOINTMENT OF A TOWN CENTRE MANAGER FOR HENLEY

TO RECEIVE AND CONSIDER the attached report from Matt Prosser, Strategic Director, SODC

15. HENLEY TOWN YOUTH COUNCIL

TO RECEIVE AND CONSIDER the notes of an Induction meeting held on 5 October 2009 (attached)

TO RECEIVE AND CONSIDER the minutes of the 13TH meeting held on 12 October 2009 (attached)

16. COPSE BETWEEN 54-62 VALLEY ROAD

TO RECEIVE AND CONSIDER the attached report

M. Kennedy
12 November 2009