

**COUNCILLORS ARE HEREBY SUMMONED TO  
ATTEND A MEETING OF  
THE TOWN AND COMMUNITY COMMITTEE**

**to be held on**

**TUESDAY 13 OCTOBER 2009 AT 7.30PM**

**in**

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

Mr M Kennedy  
Town Clerk  
8 October 2009

MEMBERSHIP: Councillor Mrs J Bland  
Councillor C W Gibson  
Councillor Mrs R Myer  
Councillor Miss L Pye (Vice-Chairman)  
Councillor C I Pye  
Councillor D Nimmo Smith  
Councillor Dr P J Skolar  
The Mayor, Councillor Mrs E Hodgkin  
The Deputy Mayor, Councillor Mrs J Wood  
(Chairman)

Members are reminded to sign the attendance book.

## AGENDA

### 1. **TO RECEIVE APOLOGIES FOR ABSENCE**

### 2. **TO RECEIVE DECLARATIONS OF INTEREST**

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.*

### 3. **MINUTES**

**TO APPROVE** the Minutes of the meeting of the Town and Community Committee held on 8 September 2009 (previously circulated).

### 4. **PROGRESS**

**TO RECEIVE AND CONSIDER** a report on progress (see attached).

### 5. **BUDGET**

**TO RECEIVE AND CONSIDER** the budget report to August 2009 (attached).

### 7. **OXFORDSHIRE COUNTY COUNCIL HIGHWAYS**

**(i) TO RECEIVE** a presentation from Peter Ronald and Malcolm Bowler from Oxfordshire Highways

**(ii) TO CONSIDER** Henley Town Council's response regarding the proposed changes to On Street parking in Henley (see attached report)

### 8. **VISITOR INFORMATION CENTRE**

**TO RECEIVE AND CONSIDER** the following reports, which are the final reports produced by French Jones :

Visitor report running total for 2009

Budget report to September 2009

Report to September 2009

### 9. **LITTER**

**TO RECEIVE** a verbal report from the Town Clerk on a meeting held with the Waste Services Manager and Waste Recycling Officer at South Oxfordshire District Council and the Operations Manager at Verdant

### 10. **HENLEY ROYAL REGATTA**

**TO RECEIVE AND CONSIDER** the notes of an informal meeting held on 1 September 2009 (see attached)

**11. PARTNERSHIP LIAISON**

**TO RECEIVE AND CONSIDER**

- (i) the action points from the notes of a meeting with the Partnership Working Unit held on 23 September 2009 (see attached)
- (ii) a follow up email from the Town Clerk to David Doughty at Oxfordshire County Council (see attached)

**12. HENLEY INTERNATIONAL FILM FESTIVAL,**

*Proposed for 25 to 29 MAY 2010; Minute 1967, 17.3.09 refers*  
**TO RECEIVE AND CONSIDER** the notes of a meeting held on 7 October 2009 (see attached)

**13. NOTICE BOARDS**

*From Public Question Time, Minute 58, Full Council, 29.9.09*  
**TO RECEIVE AND CONSIDER** a report (see attached)

**14. ADOPT A LOCAL RED TELEPHONE BOX**

**TO RECEIVE AND CONSIDER** a letter from BT dated 19.9.09 regarding the adoption of the red telephone box at the junction of Belle Vue Road and St Andrews Road, Henley (see attached).

M. Kennedy  
8 October 2009