

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF
THE RECREATION AND AMENITIES COMMITTEE**

to be held on

**TUESDAY 13 JULY 2010 AT APPROXIMATELY 7.45 PM
FOLLOWING THE PRECEDING PLANNING MEETING
(WHICH COMMENCES AT 7:00PM)**

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk
7 July 2010

MEMBERSHIP: The Chairman, Councillor Mrs G Dodds
The Vice Chairman, Councillor Miss L Pye
Councillor Mrs P G Buckett
Councillor Mrs E Hodgkin
Councillor Mrs R Myer
The Deputy Mayor, Councillor C I Pye
Councillor Dr P Skolar
Councillor Dr B G Wood
The Mayor, Councillor Mrs J Wood

Members are reminded to sign the attendance book.

AGENDA

1. APOLOGIES FOR ABSENCE

TO RECEIVE apologies for absence.

2. TO RECEIVE DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. PUBLIC PARTICIPATION SESSION

TO RECEIVE questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.

4. MINUTES

- i. **TO APPROVE** the minutes of the meeting held on Tuesday 1 June 2010 (previously circulated).
- ii. **TO RECEIVE AND CONSIDER** the minutes of the Mill Meadows/River Sub Committee held on 25 June 2010 (see attached).
- iii. **TO RECEIVE AND CONSIDER** the minutes of the Henley in Bloom/Civic Pride Sub Committee held on 26 May 2010 (see attached).
- iv. **TO RECEIVE AND CONSIDER** the minutes of the Henley in Bloom/Civic Pride Sub Committee held on 1 July 2010 (see attached).
- v. **TO RECEIVE AND CONSIDER** the minutes of the Christmas Events and Decorations Sub Committee held on 7 June 2010 (see attached).
- vi.
 - a) **TO RECEIVE AND CONSIDER** the notes from the Woodland Memorial Site Visits held on 3 June 2010 and 10 June 2010 (see attached).
 - b) **TO CONSIDER** the recommendations outlined in the Woodland Memorial Site Visit notes of 3 June 2010.
- vii.
 - a) **TO RECEIVE AND CONSIDER** the notes of the Outdoor Sports Centre Users Group meeting held on 28 April 2010 (see attached).
 - b) **TO NOTE** that Nexus Community will give a presentation to the next meeting of the Recreation and Amenities Committee (28.09.10) re their achievements to date and future plans.

5. PROGRESS REPORT

TO CONSIDER the progress report (see attached).

6. BUDGET

- i. **TO RECEIVE** the budget report for May 2010 (see attached).
- ii. **TO NOTE** that the 2011/2012 income and expenditure budget figures and capital requirements will need to be provisionally agreed at the next meeting of the Recreation and Amenities Committee on 28 September 2010.

7. **FIRST CHAPEL**

- i. **TO CONSIDER** the future of the First Chapel following English Heritage's notification that the First Chapel would remain on the listed buildings register.

Town Clerk's note: following the adoption of the Planned Programmed Maintenance of the Town Council's properties by the Finance Strategy and Management Committee on 6 July 2010, it is envisaged that the maintenance schemes totalling £11,600 will be undertaken in 2010/2011. However the capital scheme for renovating and improving the interior of the Chapel to provide all necessary services for occupation, in the capex programme for 2010/2011 in the sum of £50,000 has been vired, in part, towards the Mill Meadows entrance scheme (£10,300 – FSM 6.7.10).

- ii. **TO CONSIDER** a letter and additional information from Mr P Burness-Smith proposing that the First Chapel be used as a Visitor Centre entitled 'George Orwell's Henley' (see attached).

8. **REFURBISHMENT OF TOILETS AT THE LEICHLINGEN PAVILION**

TO CONSIDER the Committee's position following the resolution of Full Council held on 15 June 2010 (minute 17 vi refers) as follows:-

"that the project be referred back to Committee to agree what the budget was going to be for the refurbishment of the toilets and then the architect's costs and building costs can then be worked to fit within this budget."

9. **ACQUISITION OF UTILITY VEHICLE AND TRAILER**

TO RECEIVE AND CONSIDER a report prepared by Mr G Bartle, Parks Services Supervisor (see attached).

10. **ALLOTMENTS**

- i. **TO CONSIDER AND NOTE** an update regarding fencing at Watermans Allotments (see attached).
- ii. **TO CONSIDER** a report regarding extending the Watermans Allotments (see attached).

11. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which were about to be discussed are considered to be confidential.

12. **CONFIDENTIAL
MOORINGS**

TO RECEIVE an update.

bw

Mr M Kennedy
Town Clerk

7 July 2010

