

**COUNCILLORS ARE HEREBY SUMMONED TO A  
MEETING OF  
THE PLANNING AND TRANSPORT COMMITTEE**

to be held on

**Tuesday 14 April 2009 at 7.30 PM**

in

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

Mr M W Kennedy  
Town Clerk  
09 April 2009

Chairman Councillor C I Pye  
Vice Chairman Councillor C W Gibson  
The Mayor, Councillor Mrs G M Zakss  
Councillor Mrs J Bland  
Councillor T B Buckett, MBE  
Councillor A Elliott  
Councillor A J Follett  
Councillor Miss L M Hillier  
Deputy Mayor, Councillor Mrs E Hodgkin  
Councillor Mrs R Myer  
Councillor D R Nimmo Smith  
Councillor Miss L H Pye  
Councillor Dr P J Skolar  
Councillor S R Smith  
Councillor Dr B G Wood  
Councillor Mrs J Wood

Members are reminded to sign the attendance book.

## AGENDA

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Councillor D Nimmo-Smith, Councillor Miss L Pye and Councillor Dr P J Skolar

### 2. DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees*

### 3. MINUTES

To approve the Minutes of the Meeting held on 31 March 2009 (circulated)

### 4. OBJECTIONS

Members to decide which Councillor is to speak at District Council in the event of an objection

### 5. PLANS (Amended)

**P08/E1362**

**Amended**

HTC Observation:

**OBSERVATION**

**6 Niagara Road (other)**

First floor, and single storey extensions (as amended by letter and block plan 19 March 2009)

20.01.2009

**Should be refused – application is inappropriate, out of keeping with the area, un-neighbourly and contrary to development in a Conservation Area.**

**P09/E0070/A**

**Amended**

HTC Observation:

**OBSERVATION:**

**10-12 Bell Street (other)**

Illuminated fascia shop signage.

10.03.2009

**Recommend refusal – Henley Town Council objects to this application due to it not being in accordance with the Shopfront Design Guide, use of inappropriate materials and cut out letters.**

**P09/E0084  
Amendment 3**

**76 Bell Street (other)**  
Erection of rear extension and associated alterations.  
Reinstatement of chimney stack and replacement of flat  
dormer roof with sloped. Glazing over of light well at first  
floor level and insertion of conservation roof lights.

HTC Observation: 24.02.2009  
**OBSERVATION:** **Recommend refusal – the proposed development, to  
what is believed to be the oldest building in Henley  
dating back to 1405, is considered to be un-neighbourly  
and harmful to this listed building**

**P09/E0085/LB  
Amendment 3**

**76 Bell Street (other)**  
Internal and external alterations and refurbishment of  
dwelling. Erection of rear extension. Reinstatement of  
chimney stack and replacement of flat dormer roof with  
sloped. Glazing over of light well at first floor level and  
insertion of conservation roof lights.

HTC Observation: 24.02.2009  
**OBSERVATION:** **Recommend refusal – the proposed development, to  
what is believed to be the oldest building in Henley  
dating back to 1405, is considered to be un-neighbourly  
and harmful to this listed building**

**P09/E0162**

**205 Greys Road (minor)**  
Demolition of existing bungalow and erection of two x 4  
bedroom houses with relocation of existing vehicular  
access. (As amended by drgno 8024 09 01C, 02B, 03C,  
04B, 07D 08A, Arboricultural Report, and letter received  
from the Agent dated 2<sup>nd</sup> April 2009.

HTC Observation: 10.3.2009  
**OBSERVATION:** **Recommend refusal – Henley Town Council objects to  
this application due its bulk, increased traffic on the  
Greys Road and it being over intensive. This Council  
believes that there are trees on the site that are subject  
to Tree Preservation Orders which need to be enforced.**

6. **PLANS (New)**

**P09/E0116**

**The Three Tuns, 5 Market Place (minor)**  
Enclosure of existing courtyard and re-ordering of existing  
internal layout to ground and first floor.  
For: Mr J Verey

**P09/E0117/LB**

**The Three Tuns, 5 Market Place (other)**  
Enclosure of existing courtyard and re-ordering of existing  
internal layout to ground and first floor.  
For: Mr J Verey

- P09/E0199/LB**      **23 Reading Road** (other)  
Conversion of part of existing shop to a 2 bed flat with roof windows.  
For: Mr P Foxley
- P09/E0212**      **23 Reading Road** (minor)  
Conversion of part of existing shop to a 2 bed flat with roof windows.  
For: Mr P Foxley
- P09/E0240/RET**      **92 West Street** (other)  
Retention of single storey extensions built approximately 300mm higher than the approved plans on planning permission P08/E0281. Retention of new boundary wall to the west elevation.  
For: Mrs E Willmott
- P09/E0241**      **7 Adam Court** (minor)  
Change of use from B1 offices to two residential units.  
For: Mr A Sams
- P09/E0247**      **20 Berkshire Road** (other)  
Two storey side and rear extension and loft conversion that includes dormer window to the rear elevation.  
For: Mr J Robinson.
- P09/E0286**      **Westfield Park and Prime Lane** (other)  
Addition of first floor window  
For: Mr & Dr Garrod
- P09/E0297/RET**      **16 Berkshire Road** (other)  
Two storey rear extension, pitched roof over existing flat roof to side of house (amendment to P07/E1508).  
For: Dr M Wilkes.
- P09/E0301**      **9 Elizabeth Close** (other)  
First floor rear extension. Single storey front extension incorporating porch, garage and lounge extension. Partial conversion of existing garage to habitable space (amendment to PO8/E0057).
- P09/E0321**      **20 St Katherines Road** (other)  
Replacement of double garage with a single garage and self contained annexe.  
For: Mr Malcolm Barnett

7. **FOR INFORMATION ONLY**
- P09/E0075                      38 Kings Road
- P09/E0128                      2 Niagara Road
8. **PLANNING UPDATE** (Papers attached)  
**TO CONSIDER** Planning update
9. **PROGRESS** (Papers attached)  
**TO CONSIDER** Progress report
10. **BUDGET** (Papers attached)  
**TO CONSIDER** Budget report
11. **PARKING PROBLEMS IN ADWELL SQUARE**  
**TO CONSIDER** parking problems in Adwell Square arising from residents' concerns during the completion of a road report.
12. **TREE PRESERVATION ORDERS** (Letter attached and report in One Stop Shop)  
**TO CONSIDER** a letter and report from South Oxfordshire District Council regarding a Tree Preservation Order that has been placed on a group of trees situated within the curtilage of the property known as Orchard Farm Day Nursery, Fairmile.
13. **BERKSHIRE UNITARY AUTHORITIES JOINT STRATEGIC PLANNING UNIT** (Papers attached)  
**TO RECEIVE** information from the Joint Strategic Planning Unit regarding the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 submission of the Joint Minerals and Waste Core Strategy DPD.
14. **TEMPORARY ROAD TRAFFIC ORDERS** (Papers attached)  
**TO CONSIDER** two letters from Oxfordshire County Council Highways  
A) a request for a Temporary Road Traffic Order from 3<sup>rd</sup> May 2009 (estimated time of closure – 2 days) for A4155 Reading Road whilst essential water main connection works are being carried out  
B) advise that the 7.5 tonne weight limit during the closure for works on Bell Street / Hart Street will only be operational for a very short time.
15. **SOUTH OXFORDSHIRE DISTRICT COUNCIL CORE STRATEGY – PREFERRED OPTIONS CONSULTATION** (Papers attached)  
**TO CONSIDER** Councillors completed Preferred Option Comment Forms.
16. **CHILTERN BUILDINGS DESIGN GUIDE REVIEW CONSULTATION**  
(Papers attached and document available in the One Stop Shop)  
**TO CONSIDER** the document and return any comments by Wednesday 13 May 2009.

17. **DEMONSTRATION ON PAPERLESS PLANNING CONSULTATIONS**

(Paper attached)

**TO CONSIDER** a letter from South Oxfordshire District Council inviting members to attend a drop in session demonstrating electronic paperless planning consultations.