

**Present:** Chairman, Councillor C W Gibson  
The Mayor, Councillor Mrs G Zakss  
Councillor T B Buckett, MBE  
Councillor A Follett (substitute for the Chairman)  
Councillor C I Pye)  
Councillor Miss L M Hillier  
Councillor D R Nimmo-Smith  
Councillor S Smith  
Deputy Mayor, Councillor Mrs E Hodgkin (ex-officio)

**In Attendance:** Mr M W Kennedy – Town Clerk  
Mrs A Gliddon – Minute Taker

**Also Present:** 1 Member of the Press  
2 Members of the Public and Councillor Mrs R Myer (part)

**3764. TO RECEIVE APOLOGIES FOR ABSENCE**  
Councillor C I Pye and Councillor A J Elliott

**3765. DECLARATIONS OF INTEREST**

*Members were reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees*

Councillor T Buckett declared a personal interest with respect to planning application P09/E0169 – 9 Bell Street (friend of applicant) left the Council Chamber and took no part in the consideration thereof.

Councillor Mrs G Zakss declared a personal and prejudicial interest with respect to planning application P09/E1467 Caxton Court, St Mark's Road (husband owns a flat there) and declared a personal interest with respect to planning applications P09/E0175 62 Upper Market Place (sits on Henley Housing Trust) and

P09/E0249/LD North Bank River Thames, adjacent to Fawley Meadows (steward of Henley Royal Regatta)

**3766. MINUTES**

The Minutes of the Meeting held on 10 March 2009 were approved and signed by the Chairman as a true record.

**3767. OBJECTIONS**

The Chairman sought confirmation from Councillors regarding objections to planning applications discussed this evening, where it is customary for the Committee to appoint a Town Councillor to attend planning meetings and make representations to District Council. Henley District Councillors attend in their capacity as such but any Town Councillor may attend to represent Henley Town Council.

Councillor A J Follett advised that the situation only arises when there is a divergence of opinion and does not apply to planning application classified as 'other' unless these are called in. For example, he would be attending a planning meeting at a District Council meeting as a Henley Town Councillor and Councillor T B Bucket would attend as a District Council Ward Councillor.

The Town Clerk referred to cautionary advice received from Paula Fox at the last meeting when Members were advised that if every planning application classified as "other" is called in whenever there is a difference of opinion between the Town Council and the Planning Officer then this could lead to a dilution in effect. It is suggested that this should be exercised sparingly rather than automatically.

Councillor S Smith referred to an application by Hobbs of Henley which he and Councillor Buckett had attended at District Council. Despite the Town Council voting against this application it had been approved. The information given at the meeting had borne no resemblance to what the Town Council had seen previously regarding time limits and he wondered if this was often the case.

The Town Clerk advised that the consideration of planning applications at SODC is a quasi judicial process. That is to say, if a Councillor who is also a District Councillor attends a planning meeting at Henley Town Council and actively expresses an opinion about a particular application then that Councillor may fetter their interest when deciding the outcome of the application at District Council. Councillor T B Buckett agreed but was concerned that the District Councillor representative on Henley Town Council does not attend these meetings to hear the views of this Committee.

*Councillor Miss L Hillier joined the meeting at 7.10pm*

**3768. PLANS (Amended)**

**P07/E1467  
AMENDED**

**Caxton Court, St Mark's Road**

Conversion of ground floor resident's store to new flat, including the provision of new parking space.

HTC Observation:

11.12.2007

OBSERVATION:

No strong views.

**OBSERVATION**

**Reiterate no strong views**

**P08/E0102  
AMENDED**

**Andover House, The Fairmile**

Single and two storey extension. Construction of double garage and store.

HTC Observation:

12 .02.2009

OBSERVATION:

No strong views.

**OBSERVATION**

**Reiterate No strong views**

**P09/E0075**

**38 Kings Road (other)**

Loft conversion including dormer windows to rear and velux windows to front of property.

HTC Observation

24.02.2009

OBSERVATION:

Recommend refusal – Henley Town Council objects to this application due to the installation of roof lights on front elevation which are considered to be inappropriate and detrimental to the character of the conservation area.

**OBSERVATION**

**Reiterate recommend refusal – Henley Town Council objects to this application due to the installation of roof lights on front elevation which are considered to be inappropriate and detrimental to the character of the conservation area and contrary to the SODC guide to understanding the Article 4(2) Direction in respect of conversion of loft space and the installation of rooflights**

*Councillor T B Buckett advised that he did not wish his name to go onto the calling paper for the above application and suggested that Councillor Hillier or Councillor Bland should represent the Town Council instead.*

**3769. PLANS (new)**

**P09/E0006/RAD**

**La Campana, 20 Bell Street (other)**

Retention of illuminated fascia and projecting signs.

For WH Brakspear & Sons Ltd

**OBSERVATION:**

**Recommend refusal – The application is out of keeping with the conservation area by virtue of the ugly and obtrusive fascia and lighting both of which are contrary to the adopted shop front design guide. The applicant claims existing installation, but since consent for the work was never given this is irrelevant and remains an unauthorized alteration to a Listed building.**

**P09/E0007/RLB**      **La Campana, 20 Bell Street** (other)  
Retention of illuminated fascia and projecting signs.  
For: WH Brakspear & Sons Ltd  
**OBSERVATION:**      **Recommend refusal – The application is out of keeping with the conservation area by virtue of the ugly and obtrusive fascia and lighting both of which are contrary to the adopted shop front design guide. The applicant claims existing installation, but since consent for the work was never given this is irrelevant and remains an unauthorized alteration to a Listed building.**

**P09/E0148/RLB**      **Café Le Raj, 17 Reading Road** (other)  
Installation of satellite dish to rear elevation.  
For: Mr A Salam  
**OBSERVATION**      **No strong views**

**P09/E0168/RLB**      **10 Greys Hill** (other)  
Retention of a satellite dish to the rear of the property  
For: Mrs Alison Rosby  
**OBSERVATION**      **No strong views**

*Councillor T B Buckett having previously declared an interest left the room for the following item*

**P09/E0169/A**      **9-11 Bell Street** (other)  
Building signage for Sainsbury's. 1 x 450mm sign internally illuminated letters, mounted on 1315mm high fascia. 2 x 1100mm x 900mm projecting sign, double sided internally illuminated. 2 x vinyl lettering and pictures applied to the inside of shop front glazing. 1 x duo-bond panel attached to glazing for ATM.  
For: Mr A Phipps (Sainsburys Supermarkets Ltd)  
**OBSERVATION**      **Recommend refusal – The application is out of keeping with the conservation area by virtue of the obtrusive fascia and internally illuminated vinyl lettering which are contrary to the shop front design guide. Although replacing an existing fascia which itself was inappropriate to this location, this is the perfect opportunity to create an individual and innovative shop front that respects the basic principles of traditional design and also pay all due regard to the existing character of this Conservation Area and the town's main shopping street.**

*Councillor Buckett rejoined the meeting*

**P09/E0175**

**62 Upper Market Place** (minor)

Conversion of an existing combined residential/commercial property into 2no. flats including enlarging the existing single storey extension & providing an entrance to ground floor flat in the boundary wall.

For: Mrs M Spratley

**OBSERVATION**

**No strong views**

*Councillor Mrs G Zakss abstained from voting on the above application*

**P09/E0196/LB**

**62 Upper Market Place** (other)

Conversion of an existing combined residential/commercial property into 2no. flats including enlarging the existing single storey extension & providing an entrance to ground floor flat in the boundary wall.

For: Mrs M Spratley

**OBSERVATION**

**No strong views**

*Councillor Mrs G Zakss abstained from voting on the above application*

**P09/E0193**

**29 The Close** (other)

Single storey rear extension and conversion of garage.

For: Mr R Fordham

**OBSERVATION**

**No strong views**

**P09/E0209**

**Flint House, 4 Thorne Close** (other)

Two storey extension to rear of existing house. Single storey extension to rear of existing garage.

For: Mr N Simister

**OBSERVATION**

**No strong views**

**P09/E0244**

**39 Berkshire Road** (other)

Two storey front, side and rear extension. New single storey rear extension. New pitched roof over existing front single storey extension. Change of external materials. New pitched roofs over existing dormers.

For: Mrs L Reineke

**OBSERVATION**

**No strong views, subject to the views of neighbours**

**P09/E0249/LD**

**North Bank River Thames, adjacent to Fawley Meadows**

Use for the stationing of a floating regatta control base.

For: Henley Royal Regatta

**OBSERVATION**

**No strong views**

*Councillor Mrs G Zakss abstained from voting on the above application*

**P09/E0268**                    **10 Church Street** (other)  
Single storey extension.  
For: Mr D O'Donnell  
**OBSERVATION**            **No strong views**

**P09/E0269/LB**                **10 Church Street** (other)  
Single storey extension, enlargement of basement window,  
internal alterations and revisions to basement bathroom.  
For: Mr D O'Donnell  
**OBSERVATION**            **No strong views**

**P09/E0279**                    **15 Greys Hill** (other)  
Erection of conservatory and first floor extension.  
For: Mr M Brandis  
**OBSERVATION**            **No strong views**

### **3770. PLANNING UPDATE**

The Committee noted the information.

Councillor T B Buckett requested that in respect of Half Mile Cottage, 32 Fairmile, the Parks Service staff are asked to monitor the works to ensure that there is no encroachment on Town Council land.

The Town Clerk asked the Committee for instructions in respect of the three applications classified as "other" which had been recommended for refusal.

Councillor A J Follett suggested that Ward Members are informed of the Committee's decisions and that they should decide whether or not to call in the application for the District Council's Planning Committee to decide rather than permit the Planning Officers to determine the application. No indication of this should be made when filling in the sheet to be returned to SODC.

Councillor Miss L Hillier advised that it is important that when there was strong feeling against a planning application a Town Councillor attends District Council meetings to ensure that this point is made.

The Committee RECOMMENDS

that Ward Members are informed of the Committee's decisions to recommend for refusal planning applications classified within the "other" category and that they should decide whether or not to call in the application for the District Council's Planning Committee to decide rather than permit the Planning Officers to determine the application.

The meeting closed at 7.40 pm

Chairman