

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF  
THE PLANNING COMMITTEE**

To be held on

**Tuesday 13 July 2010  
AT 7.00 PM**

In

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

Mr M W Kennedy  
Town Clerk  
7 July 2010

**MEMBERSHIP:** Chairman, Councillor C W Gibson  
Vice Chairman, Councillor A J Follett  
Councillor Miss L M Hillier  
Councillor D Nimmo-Smith  
Councillor S Smith  
Mayor, Councillor Mrs J Wood (ex-officio)  
Deputy Mayor, Councillor C I Pye (ex-officio)

Members are reminded to sign the attendance book.

## AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees*

3. **PUBLIC PARTICIPATION**

**TO RECEIVE** questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.

4. **MINUTES**

**TO APPROVE** the Minutes of the Meeting held on 22 June 2010 (previously issued)

5. **PLANS (amended)**

None received.

6. **PLANS (new)**

**P10/E0509**

**17 Niagara Road** (Other-South Ward-EH, RM)  
(Registered 25/06/10-28 Days 22/07/10)  
Reconstruction and replacement of front elevation windows.  
For: Mr K Samyui-Adams

**P10/E0785**

**22 Reading Road** (Minor-South Ward-EH, RM)  
(Registered 10/06/10-28 Days 07/07/10)  
Erection of a three storey building providing 6 two bedroom flats.  
For: Follett Property Holdings Limited

**P10/E0788**

**10 York Road** (Other-North Ward-JB, LMH)  
(Registered 11/06/10-28 Days 08/07/10)  
Single Storey rear extension and the addition of two roof lights.  
For: Mrs M Shah

- P10/E0789**                    **25 Thameside** (Minor-North Ward-JB,LMH)  
*(Registered 17/06/10-28 Days 14/07/10)*  
Construction of a shed (relocated) and external fire escape ladder.  
For: Mr B Islam
- P10/E0711/LB**                **The Spice Merchant, 25 Thameside** (Other-North Ward-JB,LMH)  
*(Registered 17/06/10-28 Days 14/07/10)*  
Construction of a shed and an external and internal staircase.  
For: Mr B Islam
- P10/E0818/A**                **1 Reading Road** (Other-South Ward-EH,RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
Provision of 2 window display units.  
For: ISG Cathedral Ltd
- P10/E0842**                    **8 Albert Road** (Other-South Ward-EH,RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
Demolish existing rear extension. Erection of new single storey rear extension. Refurbishment, loft conversion and alterations to the existing layout.  
For: Mr N J Chiswell
- P10/E0830/LB**                **Market Cottage, 16-18 West Street** (Other-North Ward-JB,LMH)  
*(Registered 14/06/10-28 Days 11/07/10)*  
Complete removal of two integral non load bearing walls within modern ground floor rear extension. Replacement of north facing window within modern ground floor rear extension and installation of softwood french doors.  
For: Mr & Mrs T Large
- P10/E0844**                    **Sacred Heart Pre-School, Greys Hill** (Minor-South Ward-EH,RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
Proposed erection of a polycarbonate and redwood timber rain canopy over existing tarmac play area.  
For: Sacred Heart Pre-School
- P10/E0853/T56**                **Pavement outside 46 Northfield End** (Other-North Ward-JB,LMH)  
*(Registered 11/06/10-28 Days 08/07/10)*  
Installation of DSLAM green cabinet.  
For: BT PLC
- P10/E0858/T56**                **Pavement outside Clare Cottage, Marlow road** (Other-North Ward-JB,LMH)  
*(Registered 14/06/10-28 Days 11/07/10)*  
Installation of DSLAM green cabinet.  
For: BT PLC

- P10/E0859**                    **Alameda, Rotherfield Road** (Minor-South Ward-EH, RM)  
*(Registered 22/06/10-28 Days 19/07/10)*  
Erection of a 5 bedroom detached dwelling and replacement garage.  
For: Court Park Properties
- P10/E0862**                    **27a Manor Road** (Other-South Ward EH, RM)  
*(Registered 25/06/10-28 Days 22/07/10)*  
Rear two storey extension.  
For: Mr P Irving
- P10/E0876**                    **28 Albert Road** (Other-South Ward-EH, RM)  
*(Registered 22/06/10-28 Days 19/07/10)*  
Demolition of existing extension. Erection of single storey rear extension, roof to include four velux windows.  
Replace all existing windows with wooden sash windows.  
For: Miss B Tutty
- P10/E0902**                    **41A Valley Road** (Other-North Ward-JB, LMH)  
*(Registered 18/06/10-28 Days 15/07/10)*  
Proposed decking to rear garden.  
For: Mrs L Proctor
- P10/E0911/LB**                **46 Bell Street** (Other-North Ward-JB, LMH)  
*(Registered 30/06/10-28 Days 17/07/10)*  
Proposed partial demolition of existing rear boundary wall and rebuilding to same height.  
For: Mr D Tate
- P10/E0918**                    **106 Reading Road** (Other-South Ward-EH, RM)  
*(Registered 29/06/10-28 Days 26/07/10)*  
Replacement of 1 Ground floor window and 2 first floor windows to street elevation with matching replacement.  
For: Mrs P Young
- P10/E0919**                    **11 Ravenscroft Road** (Other-North Ward-JB, LMH)  
*(Registered 22/06/10-28 Days 17/07/10)*  
Single storey rear extension.  
For: Mr & Mrs Pullen
- P10/E0932**                    **66 Park Road** (Other-South Ward-EH, RM)  
*(Registered 29/06/10-28 Days 26/07/10)*  
Two storey extension to the rear of the property.  
For: Mr R Galloway
- P10/E0936**                    **Lychgate, Peppard Lane** (Other-South Ward-EH, RM)  
*(Registered 24/06/10-28 Days 21/07/10)*  
Alterations to first floor rear elevation to provide two new dormer windows. (Amendment of planning permission P08/E1227).  
For: Mr M Hume-Humphreys

**P10/E0937/EX**      **345 Reading Road** (Minor-South Ward-EH, RM)  
(Registered 24/06/10-28 Days 21/07/10)  
Extension of time to P07/E0937/EX (Erection of MOT Testing Station and Auto Centre. Conversion of existing Auto Centre to Car Showroom. Extension of PFS Kiosk. Extension of existing canopy and pump island. Alteration to existing access).  
For: Mr H Brewer

7.      **FOR INFORMATION ONLY**

*Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.*

**P09/E1165 Newtown House, Newtown Road**

8.      **PLANNING UPDATE** (Papers attached)  
**TO CONSIDER** Planning update.

9.      **OBJECTIONS**

**TO DECIDE** which Councillor is to speak at District Council in the event of an objection.

10.     **SECTION 115E HIGHWAYS ACT 1980 LICENCE TO TABLES AND CHAIRS**

(Papers attached)

**TO CONSIDER** request to permit tables and chairs to be set out on the public highway in front of the restaurant, Maison Blanc, 1-3 Duke Street  
Proposed issuing a licence for 3-4 tables and up to 16 chairs.  
Objections by 22 July 2010.

11.     **GARDENING GRABBING**

Councillors are requested to be prepared to discuss and if considered appropriate, to draft general guidance notes in respect of future Planning Applications (see attached article).

12.     **SHOP FRONT BROCHURE**

Generally speaking, SODC have recently proven to be far more willing to support this Town Council in matters of Shop Fronts and Conservation Areas, albeit their record in enforcement remains lamentable. Unfortunately there remains a very small number of retailers who either through design or ignorance, continue to put forward unsuitable applications and it is suggested that this Council should print a brochure. It is not the intention to produce a comprehensive guide but rather to make retailers, especially those new to the town, aware of some of the major issues.

Councillors are requested to be prepared to discuss:

- The need for such a publication.
  - Distribution.
1. Solely from Town Hall, maybe using the services of the new town manager.
  2. Through the Henley Partnership.
- See enclosure.