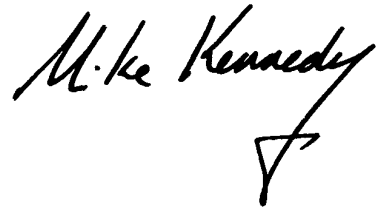


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF
THE FULL COUNCIL**

to be held on

TUESDAY 8 DECEMBER 2009 AT 7.30 PM

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**



Mr M Kennedy
Town Clerk
3 December 2009

The Mayor, Councillor Mrs E Hodgkin
The Deputy Mayor, Councillor Mrs J Wood
Councillor Mrs J Bland
Councillor Mrs G M Dodds
Councillor A J Follett
Councillor C W Gibson
Councillor Miss L M Hillier
Councillor Mrs R Myer
Councillor D R Nimmo Smith
Councillor C I Pye
Councillor Miss L H Pye
Councillor I Reissmann
Councillor Dr P J Skolar
Councillor S R Smith
Councillor Dr B G Wood

Members are reminded to sign the attendance book.

AGENDA

1. **APOLOGIES FOR ABSENCE**
TO RECEIVE apologies for absence.

2. **DECLARATIONS OF INTEREST**
TO RECEIVE any declarations of interest.

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Question Time and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.

3. **MINUTES**
TO APPROVE the Minutes of the Full Council Meeting held on the 3 November 2009 and Special Full Council on the 1 December (attached).

4. **PUBLIC QUESTION TIME**
Public questions - a period of up to but no longer than 20 minutes to receive questions from members of the public.
NB: attention is drawn to the Council's Code of Practice relevant to Public Question Time (a copy is attached to the agenda).

5. **PROGRESS REPORT**
TO RECEIVE a report on progress (attached).

6. **DISTRICT COUNCILLOR REPORTS (max 10 min total)**
COUNTY COUNCILLORS REPORTS (max 10 min total)
TO RECEIVE reports from District and County Councillors.

7. **FEEDBACK FROM REPRESENTATIVES OF OUTSIDE BODIES (max 5 min total)**
TO RECEIVE any reports submitted or previously notified.

8. **MAYOR'S REPORT**
TO RECEIVE a report from the Mayor for the period 24 September – 29 October 2009 (attached).

9. **REPORTS OF COMMITTEES**
TO RECEIVE the Reports of the Committees:-

- i) **Planning Committee** – 10 November 2009 (previously circulated)
- ii) **Planning Committee** – 1 December 2009 (attached)

- iii) **Recreation and Amenities Committee** – 10 November 2009 (previously circulated)
Refurbishment of Toilets at the Leichlingen Pavilion
TO CONSIDER RECOMMENDATIONS from Mill Meadows Sub Committee, 9 October 2009, Minute 19 that:
- (i) the matter should proceed with Robert Rigby Architects and the plan they have submitted;
 - (ii) a small working group is set up to progress the matter, membership to be agreed at this meeting; and
 - (iii) the 'in principle' plan is progressed and the working group meets with builders to produce a final plan for submission to Council.
- iv) **Town and Community Committee** –17 November 2009 (previously circulated)
Bus Shelters in Henley
- (i) **TO CONSIDER** the attached report arising from Minute 79; and in addition **TO CONSIDER** the recommendations from a meeting (notes attached) to discuss bus shelters held on 2 December 2009, Minute 78 refers, that:
 - that the contract length be amended to 10 years;
 - that the bus shelter locations outside the Henley Rugby Club and United Reform Church not be used and that alternative sites be suggested by Henley Town Council;
 - a clause be added into the proposed agreement that if the bus services were altered or terminated and bus shelters were no longer required they could be removed within a specified time period;
 - that the proposed bus shelter in Hart Street be added to the maintenance contract (therefore six bus shelter with advertising and six without); and
 - that a scale site plan be produced by Primesite showing the locations of the bus shelters.
- v) **Finance, Strategy and Management Committee** – 24 November 2009 (attached)
- vi) **Townlands Steering Group Committee** – 12 November (attached)
10. **2010-2011 BUDGET**
TO APPROVE the 2010-2011 revenue budget, precept and capital expenditure budget (report attached).

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Mr M Kennedy
3 December 2009

HENLEY-ON-THAMES TOWN COUNCIL

CODE OF PRACTICE - PUBLIC QUESTION TIME

- Public Question Time for a period of up to but no longer than 20 minutes
- All questions shall be directed to the Mayor/Chairperson who will respond/or delegate to appropriate Chairman of Committee or councillor or decide that the matter will be dealt with by written response.
- Questions from the town's electors/businesses will take priority and will be on the basis of one question per elector/business present then time permitting more questions, again on a rotation basis.
- All questions should be relevant to the Town Council's policies and decisions.
- Questions of a personal nature will not be allowed.

NOTE: None of the aforementioned shall obviate Councillor's rights under Standing Orders or the National Code of Local Government Conduct.