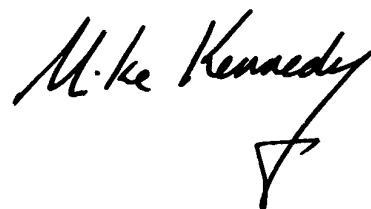


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF
THE FULL COUNCIL**

to be held on

TUESDAY 2 MARCH 2010 AT 7.30 PM

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**



Mr M Kennedy
Town Clerk

25 February 2010

The Mayor, Councillor Mrs E Hodgkin
The Deputy Mayor, Councillor Mrs J Wood
Councillor Mrs J Bland
Councillor Mrs P G Buckettt
Councillor Mrs G M Dodds
Councillor A J Follett
Councillor C W Gibson
Councillor Miss L M Hillier
Councillor Mrs R Myer
Councillor D R Nimmo Smith
Councillor C I Pye
Councillor Miss L H Pye
Councillor I Reissmann
Councillor Dr P J Skolar
Councillor S R Smith
Councillor Dr B G Wood

Members are reminded to sign the attendance book.

AGENDA

1. **APOLOGIES FOR ABSENCE**

TO RECEIVE apologies for absence.
Apologies received from Dr P Skolar.

2. **RESULTS FOLLOWING THE BY-ELECTION ON 11 FEBRUARY 2010**
HENLEY SOUTH WARD

TO RECEIVE notification that the successful Town Councillor for the Henley South Ward, following the By-Election on 11 February 2010, is Councillor Pauline Buckett.

3. **DECLARATIONS OF INTEREST**

TO RECEIVE any declarations of interest.

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.

4. **MINUTES**

TO APPROVE the Minutes of the Full Council Meeting held on 26 January 2010 (attached).

5. **PUBLIC PARTICIPATION**

Public Participation - a period of up to but no longer than 20 minutes to receive questions and opinions from members of the public on any matter which affects the town.

NB: attention is drawn to the Council's Code of Practice relevant to Public Participation (a copy is attached to the agenda).

6. **PROGRESS REPORT**

TO RECEIVE a report on progress (attached).

7. **DISTRICT COUNCILLOR REPORTS (max 10 min total)**

COUNTY COUNCILLORS REPORTS (max 10 min total)

TO RECEIVE reports from District and County Councillors.

8. **FEEDBACK FROM REPRESENTATIVES OF OUTSIDE BODIES (max 5 min total)**

TO RECEIVE the following reports:

- (i) Henley Municipal Charities
- (ii) Henley Partnership – Tourism and Leisure
- (iii) Henley Partnership – Community Liaison Committee
- (iv) River and Rowing Museum
- (v) Henley Educational Charity
- (vi) Henley Town Neighbourhood Action Group (NAG)
- (vii) Traffic Advisory Committee (TAC)

9. **MAYOR'S REPORT**

TO RECEIVE a report from the Mayor for the period 21 January – 25 February 2010 (attached).

10. REPORTS OF COMMITTEES

TO RECEIVE the Reports of the Committees:-

- i) **Planning Committee** – 2 February 2010 (previously circulated)
Planning Committee – 23 February 2010 (attached)
- ii) **Recreation and Amenities Committee** – 2 February 2010 (previously circulated)
- iii) **Town and Community Committee** – 9 February 2010 (previously circulated)
Weather Action Plan – Minute 93
TO RECEIVE nominations for members of a Working Group (which would not include Town Council officers) to progress a Bad Weather Action Plan for Henley and to work with South Oxfordshire District Council and Oxfordshire County Council to put in place a multi agency response to bad weather conditions, including the purchase of equipment.
- iv) **Finance, Strategy and Management Committee** – 16 February 2010 (attached)
- v) **Townlands Steering Group Committee** – 22 February 2010 (attached)

11. LEASE OF 32 MARKET PLACE

TO AUTHORISE the signing and sealing of the lease of 32 Market Place between Henley Town Council and Citizens Advice Bureau.

12. MAYOR & DEPUTY MAYOR ELECT

TO CONSIDER nomination for position of Mayor and Deputy Mayor Elect for 2010/11.

13. EXCLUSION OF THE PUBLIC AND THE PRESS

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

14. CONFIDENTIAL

(i) **TOWN MEDAL NOMINATION**

TO CONSIDER attached minutes and proposed nominations from the Town Medal Committee held on 4 February 2010 (circulated separately).

js

Mr M Kennedy
25 February 2010

HENLEY-ON-THAMES TOWN COUNCIL

CODE OF PRACTICE - PUBLIC PARTICIPATION

- Public Participation for a period of up to but no longer than 20 minutes.
- All questions shall be directed to the Mayor/Chairperson who will respond/or delegate to appropriate Chairman of Committee or councillor or decide that the matter will be dealt with by written response.
- Questions from the town's electors/businesses will take priority and will be on the basis of one question per elector/business present then time permitting more questions, again on a rotation basis.
- All questions should be relevant to the Town Council's policies and decisions.
- Questions of a personal nature will not be allowed.

NOTE: None of the aforementioned shall obviate Councillor's rights under Standing Orders or the National Code of Local Government Conduct.