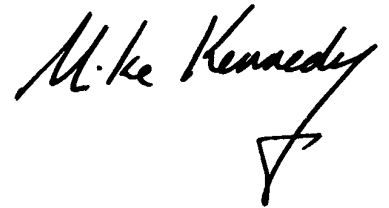


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
THE FULL COUNCIL**

**to be held on**

**TUESDAY 26 JANUARY 2010 AT 7.30 PM**

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**



Mr M Kennedy  
Town Clerk  
21 January 2010

The Mayor, Councillor Mrs E Hodgkin  
The Deputy Mayor, Councillor Mrs J Wood  
Councillor Mrs J Bland  
Councillor Mrs G M Dodds  
Councillor A J Follett  
Councillor C W Gibson  
Councillor Miss L M Hillier  
Councillor Mrs R Myer  
Councillor D R Nimmo Smith  
Councillor C I Pye  
Councillor Miss L H Pye  
Councillor I Reissmann  
Councillor Dr P J Skolar  
Councillor S R Smith  
Councillor Dr B G Wood

Members are reminded to sign the attendance book.

## AGENDA

1. **APOLOGIES FOR ABSENCE**

**TO RECEIVE** apologies for absence.

Apologies received from Deputy Mayor, Mrs J Wood, Councillors Dr B Wood and Dr P Skolar.

2. **DECLARATIONS OF INTEREST**

**TO RECEIVE** any declarations of interest.

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.*

3. **MINUTES**

**TO APPROVE** the Minutes of the Full Council Meeting held on the 8 December 2009 (attached).

4. **PUBLIC PARTICIPATION**

Public Participation - a period of up to but no longer than 20 minutes to receive questions and opinions from members of the public on any matter which affects the town.

**NB: attention is drawn to the Council's Code of Practice relevant to Public Participation (a copy is attached to the agenda).**

5. **PROGRESS REPORT**

**TO RECEIVE** a report on progress (attached).

6. **DISTRICT COUNCILLOR REPORTS (max 10 min total)**

**COUNTY COUNCILLORS REPORTS (max 10 min total)**

**TO RECEIVE** reports from District and County Councillors.

7. **FEEDBACK FROM REPRESENTATIVES OF OUTSIDE BODIES (max 5 min total)**

**TO RECEIVE** any reports submitted or previously notified.

8. **MAYOR'S REPORT**

**TO RECEIVE** a report from the Mayor for the period 8 December – 21 January 2010 (attached).

9. **REPORTS OF COMMITTEES**

**TO RECEIVE** the Reports of the Committees:-

i) **Planning Committee** – 15 December 2009 (previously circulated)

ii) **Planning Committee** – 19 January 2010 (attached)

**TO NOTE** the attached correspondence regarding the referral of planning applications to District Council's planning committee

- iii) **Recreation and Amenities Committee** – 15 January 2010 (previously circulated)
- iv) **Town and Community Committee** – 5 January 2010 – *meeting cancelled*.  
**Appointment of Town Manager for Henley**  
**TO CONSIDER** the nomination of a representative from the Town Council to sit on the Interview panel. Interviews to take place the week commencing 1 February 2010.
- v) **Finance, Strategy and Management Committee** – 12 January 2010 (attached)
- vi) **Townlands Steering Group Committee** – next meeting to be held 27 January 2010. A verbal update to be given by Councillor Mr I Reissmann.

js

Mr M Kennedy  
21 January 2010

## **HENLEY-ON-THAMES TOWN COUNCIL**

### **CODE OF PRACTICE - PUBLIC PARTICIPATION**

- Public Participation for a period of up to but no longer than 20 minutes.
- All questions shall be directed to the Mayor/Chairperson who will respond/or delegate to appropriate Chairman of Committee or councillor or decide that the matter will be dealt with by written response.
- Questions from the town's electors/businesses will take priority and will be on the basis of one question per elector/business present then time permitting more questions, again on a rotation basis.
- All questions should be relevant to the Town Council's policies and decisions.
- Questions of a personal nature will not be allowed.

**NOTE:** None of the aforementioned shall obviate Councillor's rights under Standing Orders or the National Code of Local Government Conduct.