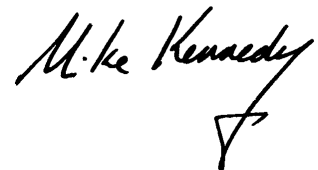


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A
MEETING OF
THE FULL COUNCIL**

to be held on

TUESDAY 12 MAY 2009 AT 7.30 PM

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**



Mr M Kennedy
Town Clerk
7 May 2009

Councillor Mrs J Bland
Councillor T B Buckett, MBE
Councillor Mrs G M Dodds
Councillor A Elliott
Councillor A J Follett
Councillor Mrs E Hodgkin
Councillor C W Gibson
Councillor Miss L M Hillier
Councillor Mrs R Myer
Councillor D R Nimmo Smith
Councillor C I Pye
Councillor Miss L H Pye
Councillor Dr P J Skolar
Councillor S R Smith
Councillor Dr B G Wood
Councillor Mrs J Wood

Members are reminded to sign the attendance book.

AGENDA

1. **APOLOGIES FOR ABSENCE**

TO RECEIVE apologies for absence.

None received.

2. **DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct). A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. **MINUTES**

(i) **TO APPROVE** the Minutes of the Full Council Meeting held on the 7 April 2009 and Special Full Council on 14 April 2009.

(ii) **TO RECEIVE** the Minutes of Annual Town Meeting held on 23 April 2009 and to consider any matters arising therefrom (attached).

4. **PUBLIC QUESTION TIME**

Public questions - a period of up to but no longer than 20 minutes to receive questions from members of the public.

NB: attention is drawn to the Council's Code of Practice relevant to Public Question Time (a copy is attached to the agenda).

5. **PROGRESS REPORT**

TO RECEIVE a report on progress (attached).

6. **DISTRICT COUNCILLOR REPORTS (max 10 min total)**

COUNTY COUNCILLORS REPORTS (max 10 min total)

TO RECEIVE reports from District and County Councillors.

7. **FEEDBACK FROM REPRESENTATIVES OF OUTSIDE BODIES**
(max 5 min total)

TO RECEIVE any reports submitted or previously notified.

None received.

8. **MAYOR'S REPORT**

TO RECEIVE a report from the retiring Mayor for the period 09.04.09 – 11.05.09 (attached).

9. REPORTS OF COMMITTEES

TO RECEIVE the Reports of the Committees:-

- i) Planning and Transport Committee – 14 April 2009 (previously circulated)
- ii) Planning and Transport Committee – 5 May 2009 (attached)
- iii) Town Management – 21 April 2009 (previously circulated)
- iv) Finance and Administration Committee – 28 April 2009 (attached)
- v) Best Value and Facilities Management – 5 May 2009 (attached)
- vi) Townlands Steering Group – to receive a verbal report from Mr I Reissmann

10. COUNCILLOR ATTENDANCE AT COMMITTEES, SUB COMMITTEES AND FULL COUNCIL FOR THE PERIOD 2008/9

TO RECEIVE a report (attached)

[Agenda item Finance and Administration Committee dated 1 July 2008 – Minute number 1762 (ii)]

js

Mr M Kennedy
7 May 2009

HENLEY-ON-THAMES TOWN COUNCIL

CODE OF PRACTICE - PUBLIC QUESTION TIME

- Public Question Time for a period of up to but no longer than 20 minutes
- all questions shall be directed to the Mayor/Chairperson who will respond/or delegate to appropriate Chairman of Committee or councillor or decide that the matter will be dealt with by written response.
- questions from the town's electors/businesses will take priority and will be on the basis of one question per elector/business present then time permitting more questions, again on a rotation basis.
- all questions should be relevant to the Town Council's policies and decisions.
- questions of a personal nature will not be allowed.

NOTE: None of the aforementioned shall obviate Councillor's rights under Standing Orders or the National Code of Local Government Conduct.