

**COUNCILLORS ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF THE  
FINANCE STRATEGY AND MANAGEMENT COMMITTEE**

to be held on

**TUESDAY 25 MAY 2010 AT 7.30 PM**

at

**COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

Mr M Kennedy  
Town Clerk

19 May 2010

**MEMBERSHIP:**

The Mayor, Councillor Mrs J Wood  
The Deputy Mayor, C Pye  
Councillor Mrs J Bland  
Councillor Mrs G Dodds  
Councillor A J Follett  
Councillor C W Gibson  
Councillor D Nimmo-Smith  
Councillor I Reissmann  
Councillor Dr P J Skolar  
Councillor Dr B G Wood

Members are reminded to sign the attendance book.

## AGENDA

1. **ELECTION OF CHAIRMAN**

To elect a Chairman for the year 2010 -11.

2. **ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman for the year 2010 -11.

3. **TERMS OF REFERENCE**

To **CONSIDER** and **RE-ADOPT** the attached Terms of Reference for the Finance Strategy and Management Committee (subject to any changes the Committee wishes to make).

4. **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies have been received from Councillor Dr B Wood.

5. **TO RECEIVE DECLARATIONS OF INTEREST**

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about the matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.*

6. **APPOINTMENT OF SUB-COMMITTEES/WORKING PARTIES AND THE MEMBERSHIP THEREOF**

Value for Money and Resources Sub-Committee

2009-10 Membership:

Councillor Dr B Wood  
Councillor Mrs J Bland  
Councillor A Follett  
Councillor Dr P Skolar

Legal Group Sub-Committee

2009-10 Membership:

Councillor Dr B Wood  
Councillor C Pye  
Councillor A Follett  
Councillor Dr P Skolar

LTP3 Working Group

2009-10 Membership:

Councillor A Follett  
Councillor D Nimmo-Smith  
Councillor Dr B Wood

7. **PUBLIC PARTICIPATION SESSION**  
**TO RECEIVE** questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.
  
8. **MINUTES**  
**TO APPROVE** the Minutes of the Meeting held on 27 April 2010 (previously distributed).
  
9. **PROGRESS REPORT**  
**TO CONSIDER** the attached progress report (including the HTC Strategy Document 2010-11).
  
10. **FINANCE**
  - i) **TO NOTE** the investment performance update (attached).
  - ii) **TO RECEIVE** the list of payments approved from the end of April 2010 (attached).
  
11. **2009-10 ACCOUNTS**  
**TO RECEIVE** and **APPROVE** the unaudited Accounts for 2009-10 (relevant appendix at the back of the agenda).
  
12. **ISSUES ARISING FROM THE INTERIM AUDIT INTO THE 2009-10 ACCOUNTS**  
**TO CONSIDER** the attached report.
  
13. **INTERNAL AUDIT – FINAL REPORT 2009-10**  
**TO NOTE** the attached report.
  
14. **LTP3**  
**TO CONSIDER** the Town Council's response to the Consultation 5 – Scenarios document (attached).
  
15. **DISPLAY ENERGY CERTIFICATE (DEC)**  
**TO CONSIDER** the recommendations in the DEC Advisory report.
  
16. **PUBLIC PARTICIPATION AT COUNCIL MEETINGS**  
**TO CONSIDER** the attached report.
  
17. **TOWN MAYOR'S CADET**  
**TO CONSIDER** the attached report.
  
18. **HENLEY RUGBY CLUB**  
**TO CONSIDER** the attached report.

19. **NORTHFIELD END HIGHWAY**  
**TO NOTE** the letter from Kevin Haines (OCC) dated 30 April 2010.

20. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

21. **CONFIDENTIAL**

- i) **LEGAL UPDATE**
- ii) **EXCLUSIVELY LADIES**

Mr M Kennedy  
19 May 2010