

**COUNCILLORS ARE HEREBY SUMMONED
TO ATTEND A MEETING OF THE
FINANCE STRATEGY AND MANAGEMENT COMMITTEE**

to be held on

TUESDAY 24 NOVEMBER 2009 AT 7.30 PM

at

**COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk

18 November 2009

MEMBERSHIP:

The Mayor, Councillor Mrs E Hodgkin
The Deputy Mayor, Councillor Mrs J Wood
Councillor Mrs J Bland
Councillor Mrs G Dodds
Councillor A J Follett (Vice-Chair)
Councillor Miss L M Hillier
Councillor D Nimmo-Smith
Councillor C I Pye
Councillor Dr P J Skolar
Councillor Dr B G Wood (Chair)

Members are reminded to sign the attendance book.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

2. **TO RECEIVE DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about the matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. **MINUTES**

TO APPROVE the Minutes of the Meeting held on 20 October 2009 (previously distributed).

4. **PROGRESS REPORT**

TO CONSIDER the attached progress report.

5. **FINANCE**

- i) **TO NOTE** the budget monitoring report and accompanying notes (attached).
- ii) **TO NOTE** the investment performance update (attached).
- iii) **TO RECEIVE** the list of payments approved since mid-October 2009 (attached) and **TO NOTE** the year to date supplier costs.
- iv) **TO REVIEW** and **AGREE** the 2010-11 Revenue Estimates (attached) and **SUBMIT** any capital expenditure schemes in 2010-11.
- v) **TO REVIEW** the list of capital schemes proposed by the Town & Community and Recreation and Amenities Committees (attached)

6. **LOCAL GOVERNMENT PROPER ACCOUNTING PRACTICES**

TO NOTE the attached report.

7. **HENLEY TOWN COUNCIL STRATEGY 2009-11**

TO CONSIDER the attached report covering:

- i) Financial & Value for Money
- ii) Specific Project Strategy

8. **MAINTENANCE/REFURBISHMENT OF COUNCIL ASSETS**

TO CONSIDER the attached report.

9. **LTP3**
TO RECEIVE a verbal update from the Vice-Chair, Councillor A Follett.

10. **ENERGY SURVEY**
TO RECEIVE a verbal update from Councillor Mrs G Dodds.

11. **CALENDAR OF MEETINGS**
TO AGREE the attached meeting schedule for 2010 -11.

12. **PUBLIC PARTICIPATION AT COUNCIL MEETINGS**
TO CONSIDER the attached report.

13. **IT REVIEW**
TO CONSIDER the attached report.

14. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

15. **CONFIDENTIAL**

i) **LEGAL UPDATE**
TO NOTE the attached report.

ii) **OSS/VIC SERVICE REVIEW**
TO CONSIDER the attached report and **TO RECEIVE** the notes from the 15 October and 10 November 2009 VIC Working Group meetings.

iii) **VFM WORKING GROUP**
TO RECEIVE the notes from the 28 October 2009 meeting.

iv) **LEASE EXTENSION**
TO APPROVE the lease extension originally requested in March 2009.

v) **BATH SITE LEASE**
TO NOTE the latest draft version.

Mr M Kennedy

18 November 2009