

**COUNCILLORS ARE HEREBY SUMMONED
TO ATTEND A MEETING OF THE
FINANCE STRATEGY AND MANAGEMENT COMMITTEE**

to be held on

TUESDAY 15 SEPTEMBER 2009 AT 7.30 PM

at

**COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk

9 September 2009

MEMBERSHIP:

The Mayor, Councillor Mrs E Hodgkin
The Deputy Mayor, Councillor Mrs J Wood
Councillor Mrs J Bland
Councillor Mrs G Dodds
Councillor A J Follett (Vice-Chair)
Councillor Miss L M Hillier
Councillor D Nimmo-Smith
Councillor C I Pye
Councillor Dr P J Skolar
Councillor Dr B G Wood (Chair)

Members are reminded to sign the attendance book.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**

2. **TO RECEIVE DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about the matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

3. **MINUTES**

TO APPROVE the Minutes of the Meeting held on 7 July 2009 (previously distributed)

4. **PROGRESS REPORT**

TO CONSIDER the attached progress report.

5. **FINANCE**

- i) **TO NOTE** the budget monitoring report and accompanying notes (attached).
- ii) **TO NOTE** the investment performance update (attached).
- iii) **TO RECEIVE** the list of payments approved since 1 July 2009 (attached).
- iv) **TO CONSIDER** the budget parameters for 2010 -11.

6. **GRANTS**

TO CONSIDER the following grant applications:

• Henley & District Theatre Organ Trust	£ 450
• Henley Women's Regatta*	£1,000
• Henley Town & Visitors Regatta	£1,500
• Headway*	£ 142
• Rotary Club	£ 258.50
• Thamesfield Youth Assoc	£2,250
• Henley Wildlife Group	£ 346
• Lions Club of Henley	£ 250
• Ryder Cheshire Volunteers	£ 250 (to £500)
• Henley Arts Trail*	£1,000
• Thames Valley Police (Mrs Battista)**	£ 80

Total = £7,526.50

* additional financial information is available from the Committee Administrator.
** no specific provision has been made in the budget for this item so monies allocated would need to be taken from the grants budget.

2009 -10 Budget: £5,000
Expenditure to date:£ 41
Committed expenditure: £ 400

Available balance: £4,559

7. **REFURBISHMENT OF THE PUBLIC TOILETS AT MILL MEADOWS**
TO CONSIDER the attached report.

8. **DEPRECIATION AND MAINTENANCE OF COUNCIL ASSETS**
TO CONSIDER the attached report.

9. **IT REVIEW**
TO CONSIDER the attached report.

10. **EMPLOYMENT LAW, HR AND HEALTH & SAFETY SUPPORT**
TO CONSIDER the attached report.

11. **CCTV**
TO NOTE the attached e-mail from the Town Clerk and SODC's response.
(A verbal update will be provided by the Town Clerk if the planned meeting between the four Town Clerks and SODC's CEO has taken place.)

12. **OSS/VIC WORKING PARTY**
TO CONSIDER the attached report.

13. **LOCAL TRANSPORT PLAN**
TO NOTE the attached e-mail from Oxfordshire County Council.

14. **NORTHFIELD END HIGHWAY**
TO CONSIDER the attached report.

15. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

16. **CONFIDENTIAL**

- i) **LEGAL UPDATE**
TO NOTE the attached report.

- ii) **VALUE FOR MONEY WORKING GROUP**
TO RECEIVE the notes of the meetings held on 15 and 22 July 2009.
TO CONSIDER AND AGREE the date of the next VFM meeting.

- iii) **HENLEY CRICKET CLUB**
TO NOTE the attached report.

- iv) **RENT REVIEWS**
TO CONSIDER the attached reports covering:
 - Scouts at Makins
 - Kiosk at Mill Meadows

- v) **ACCOUNTS ASSISTANT**
TO CONSIDER the attached report.

- vi) **STAFF CHRISTMAS ARRANGEMENTS**
TO CONSIDER the attached report.

Mr M Kennedy

9 September 2009